

DATE: June 4, 2018

MEMO: TO ALL SCHOOLS – PLEASE POST

FROM: Michael McLymore  
Assistant Superintendent of Human Resources

RE: **Anticipated Vacancies – Teaching Assistant(s): 2018–2019 School Year**

This posting will end at 4:00PM  
on Friday, June 29, 2018.

At the present time the District is anticipating numerous vacancies throughout the District for certified teaching assistants.

**POSTING NAME: TAST-2018-19**

**QUALIFICATIONS:**

- Must have valid NYS Teaching Assistant certification (Level 1, Level 2, Level 3; or continuing) with an expiration date **beyond** August 31, 2018.

**Internal Applicants:** submit a letter of interest on or before the closing date to:

Michael McLymore, Assistant Superintendent of Human Resources  
124 Grand Street, Newburgh, NY 12550

**Or FAX** to: 845-563-3468

**External Applicants:** must apply online through the district’s web-site ([www.newburghschools.org](http://www.newburghschools.org)) under the District tab/Employment with the District using **“RECRUIT FRONT”**. Interested applicants must register or create an account on recruit front prior to applying for the position.

**OR** apply via the OLAS Web Site ([www.olasjobs.org](http://www.olasjobs.org)) on or before closing date.

**PLEASE DO NOT E-MAIL directly to Mr. McLymore.**

MM: cpm