

DATE: April 5, 2018

MEMO: TO ALL BUILDINGS PLEASE POST

FROM: Michael McLymore *MM*
Assistant Superintendent for Human Resources

RE: **Anticipated Vacancies – Newburgh Teacher Center Coordinator-
Teacher on Special Assignment**

Replies must be received in the Office of Human Resources on Wednesday, April 18, 2018 at 4PM.

Applicants MUST hold NYS Certification in the area they are applying

Posting Name	Title
NTC-COORD	Newburgh Teacher Coordinator (Teacher on Special Assignment) 10 month position

QUALIFICATIONS:

- NYS Teacher Certification
- Tenured teacher with 5 or more years of teaching experience
- Thorough knowledge of NYS Learning Standards and Common Core.
- Demonstrated successful experience in developing and providing professional development to peers.

JOB GOAL: Serve as a Teacher Center Coordinator for the Newburgh Teachers’ Center. As the NTC Coordinator the teacher will act as the program coordinator for all teacher center projects and activities and will collaborate with the District to facilitate professional development for the District and buildings as it pertains to instructional practices.

HOURS: Hours are contractual, with flexible hours, 1 day per week until 6PM.

Internal applicants: please respond ONLINE through the District website at www.newburghschools.org under the District tab, “DISTRICT/Employment with the District” next to the posting “APPLY HERE.”

<https://goo.gl/146e6L>

- PLEASE DO NOT E-MAIL Mr. McLymore directly, thank you.

MM: cpm