

DATE: May 14, 2018

MEMO: TO ALL SCHOOLS – PLEASE POST

FROM: Michael McLymore *MM*  
Assistant Superintendent of Human Resources

RE: Anticipated Vacancy – Electrician-I *(Revised\*)*

Replies must be received in the Office of Human Resources by 4PM on Friday, May 25, 2018

At the present time the District has the following anticipated vacancies:

Posting Name	Location	Position
ELE1-001	District	Electrician - I

**QUALIFICATIONS:** Either:

- A. Three years of experience under a journey-level Electrician which provided training equivalent to that given in an apprenticeship program, OR;
- B. Two years of commercial or industrial electrical trade experience at the journey level.

**NOTE:** Apprenticeship training in the electrical trade or completion of technical course in the electrical trade at a school, institute or Armed Services may be substituted for experience on a year for year basis up to four years.

This work involves the performance of skilled and difficult electrical operations and making of important installation and repairs of the trade and duties requiring a working knowledge of other skilled trades. General instructions are received from the Director of Facilities regarding what tasks to perform, permitting considerable leeway for planning the details of each job. Immediate supervision may be exercised over the work of helpers. Performs related work as required.

Installs, repairs and maintenance of all types of electrical fixtures, switches and receptacles; Installs and wires electric motors, starters, heater coils, disconnects and related components; Maintains, repairs and replaces all components of emergency lighting systems; Removes/replaces and installs circuit breakers and fuses; Installs armored cable, conduit and raceways; Repairs/replaces fuse panels; Installs telephone cables; Installs computer and phone wiring, category 5 and 6 computer wiring, \* Knowledge of computer wiring terminations and connections low voltage wiring.

**Internal Applicants:** submit a letter of interest and a current resume to: Michael McLymore, Assistant Superintendent of Human Resources, 124 Grand Street, Newburgh, NY 12550

**External Applicants:** must have a completed application on file and submit a letter of interest and resume to: Office of Human Resources, 124 Grand Street, Newburgh, NY 12550

**Or you may apply online through the District's** website next to the posting "APPLY HERE".

**PLEASE INCLUDE POSTING Name ON ALL CORRESPONDENCE**

MML: cpm