

Position Title

Director of School Safety & Security

Required Application Type

School Related Personnel

Job Description

To provide for the security and protection of all students, staff, and property. To develop programs and provide services, which will promote a safe and orderly environment for all students in school and on school buses to help ensure an educational experience of the highest quality.

Job Number

NEW-CSEA

Application Deadline

7/16/2018

Position Start Date

7/25/2018

DUTIES & RESPONSIBILITIES:

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| <ul style="list-style-type: none">• Evaluate the district's security program on a continuing basis and recommend changes or draft plans as necessary.• Determines and communicates security policies and procedures by studying organization operations and schedules; establishes internal controls; conducts inspections as appropriate; reports potential hazards to appropriate departments; creates and updates School Board policies and Standard Operating Procedures, safety and security manuals; coordinates and conducts training sessions for, staff, parents and students.• Provides training and professional development to district stakeholders• Coordinates the district's emergency response team known as A.L.E.R.T• Coordinates with administration, public relations, first responders, and other appropriate personnel working within the National Incident Management System• Conducts investigations as directed.• Coordinates school safety compliance with federal, state and | <p>local regulations by studying existing and new requirements and overseeing and enforcing school-wide adherence to requirements.</p> <p>Coordinate the preparation of local, state and federal reports relative to areas of responsibilities.</p> <p>Assist with developing and coordinating cooperative agreements, interagency agreements, and contracts with other agencies.</p> <p>Serve as the district's emergency control officer, developing procedures and protocols to deal with emergencies and maintaining an emergency management plan.</p> <p>Act as a liaison with public safety authorities and school resource officer/s on all matters affecting school security.</p> <p>Coordinate any special security needs deemed necessary for school system meetings or activities.</p> <p>Work with administrators, faculty, staff and students at each school to ensure proper security and safety measures are implemented as related to students, employees, facilities, and property.</p> <p>Develop and implement prevention strategies in an effort to minimize</p> | <p>the likelihood of school violence.</p> <p>Secures facilities, equipment, students and personnel by working in conjunction with the appropriate District departments in recommending safety and security equipment purchases and upgrades; maintaining records of fire and other emergency drills and conducting drills when appropriate; supervising and maintaining access control</p> <p>Develop and coordinate an ongoing staff development program for employees who have security responsibilities.</p> <p>Review Board policies and make recommendations regarding school safety and security.</p> <p>Participate in training programs to increase individual skill and proficiency related to school safety, security, and transportation.</p> <p>Conduct presentations to various community groups and organizations relative to school safety and security.</p> <p>Perform other duties as assigned by the Superintendent.</p> |
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Civil Service Title

Director of School Safety & Security

Job Qualifications

- A. Master's degree in Criminal Justice; Business Administration, Emergency Management or closely related field; and five (5) years' experience in security, law enforcement or emergency management.
- B. Bachelor's degree in Criminal Justice; Business Administration, Emergency Management or closely related field; and seven (7) years' experience in security, law enforcement or emergency management.
- C. Associate degree Criminal Justice; Business Administration, Emergency Management or closely related field; and ten (10) years' experience in security, law enforcement or emergency management.

Experience: Twelve years paid full time or its part time equivalent experience in an organized police or fire department in the State of New York in a rank of Sergeant or above.

Essential knowledge's skills and abilities:

Thorough knowledge of the principles, practices and tools of a modern safety and security program related to an educational facility; thorough knowledge of applicable Federal, State and local security and safety regulations; thorough knowledge of investigative techniques as applied to a school safety and security function; thorough knowledge of proper negotiating techniques in crisis situations; working knowledge of local fire, health, drug and law enforcement objectives and functions; analytical ability; ability to evaluate, develop and monitor school safety and security regulations and policies; ability to develop and conduct safety-related training; ability to communicate effectively orally and in writing; ability to establish and maintain effective working relationships; supervisory ability; ability to conduct tours of school facilities; thorough judgment; physical condition commensurate with the demands of the position.

Application Procedure

Your application will be reviewed by a group of stakeholders. If selected, you will be notified of an interview via email.

Job Category

Security

Job Location

District Wide

To get more information or apply go to <https://newburghschools.recruitfront.com/JobPosting?JID=3045>



Newburgh Enlarged CSD



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