



**Dr. Roberto Padilla**

Mr. Ed Forgit  
Mr. Michael McLymore  
Ms. Sara Feliz  
Dr. Lisamarie Spindler  
Mr. Gregory Kern  
Mr. Chris Bayer


**Superintendent of Schools**

Deputy Superintendent  
Asst. Superintendent, Human Resources  
Asst. Superintendent, Elementary Curriculum & Instruction  
Asst. Superintendent, Secondary Curriculum & Instruction  
Asst. Superintendent, Finance  
Asst. Superintendent, Exceptional Learners

DATE: May 9, 2019

MEMO: TO ALL SCHOOLS – PLEASE POST

Replies must be received in the Office of Human Resources by 4PM on Wednesday, May 22, 2019

FROM: Michael McLymore   
Assistant Superintendent of Human Resources

RE: Vacancies - CSEA

At the present time the District has the following anticipated vacancies:

Posting Name	Location	Position	Requirements
Bil – Clerk MH HO	Meadow Hill School	Bilingual Clerk for Health Office	Transfers or applicants on the Civil Service Eligible List

**Internal Applicants:** submit a letter of interest to:

Michael McLymore, Assistant Superintendent of Human Resources  
124 Grand Street, Newburgh, NY 12550

Or FAX to: 845-563-3468

**PLEASE INCLUDE POSTING Name ON ALL CORRESPONDENCE**

**PLEASE DO NOT E-MAIL directly to Mr. McLymore.** Please use the ‘Letter of Interest’ template found on the district’s web-site under the HR Dept. ([www.newburghschools.org](http://www.newburghschools.org))

MM:sb