

# CVS/caremark™ Prescription Reimbursement Claim Form



## Important!

- \* Always allow up to 30 days from the time you receive the response to allow for mail time plus claims processing.
- \* Keep a copy of all documents submitted for your records.
- \* Do not staple or tape receipts or attachments to this form.
- \* Reimbursement is not guaranteed and other contractor will review the claims subject to limitations, exclusions and provisions of the plan.



### STEP 1

## Card Holder/Patient Information

This section must be fully completed to ensure proper reimbursement of your claim.

### Card Holder Information

Identification Number (refer to your prescription card)

Name (Last Name)

(First Name)

(MI)

Address

Address 2

City

State

Zip

Country

### Patient Information-Use a separate claim form for each patient.

Name (Last Name)

(First Name)

(MI)

Date of Birth

Male

Female

Phone Number

Relationship to Primary member

Member  Spouse  Child  Other \_\_\_\_\_

### Other Insurance Information

#### COB (Coordination of Benefits)

Are any of these medicines being taken for an on-the-job injury?  Yes  No

Is the medicine covered under any other group insurance?  Yes  No

If yes, is other coverage:  Primary  Secondary

If other coverage is Primary, include the explanation of benefits (EOB) with this form.

Name of Insurance Company \_\_\_\_\_ ID# \_\_\_\_\_

### Important! A signature is REQUIRED

#### NOTICE

Any person who knowingly and with intent to defraud, injure, or deceive any insurance company, submits a claim or application containing any materially false, deceptive, incomplete or misleading information pertaining to such claim may be committing a fraudulent insurance act which is a crime and may subject such person to criminal or civil penalties, including fines, denial of benefits, and/or imprisonment.

I certify that I (or my eligible dependent) have received the medicine described herein. I certify that I have read and understood this form, and that all the information entered on this form is true and correct.

X

Signature of Plan Participant

Date

**STEP 2****Submission Requirements:**

You **MUST** include all original “pharmacy” receipts in order for your claim to process.

The minimum information that must be included on your pharmacy receipts is listed below:

- Patient Name
- Date of Fill
- Days Supply for your prescription (you need to ask your pharmacist for this “Day Supply” information)
- Pharmacy Name and Address or Pharmacy NABP Number
- Prescription Number
- Metric Quantity
- Medicine NDC number
- Total Charge

A valid Prescribing Physician’s NPI (National Provider Identification) number is required, please provide: \_\_\_\_\_

Prescribing physician’s information (all fields required):

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, state, zip code: \_\_\_\_\_ Phone number: \_\_\_\_\_

Additional Comments
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**STEP 3****Mailing Instructions:****MAIL TO:**

CVS/caremark  
 P.O. Box 52136  
 Phoenix, Arizona 85072-2136

**IMPORTANT REMINDER**

**To avoid having to submit a paper claim form:**

- Always have your card available at time of purchase.
- Always use pharmacies within your network.
- Use medication from your formulary list.
- If problems are encountered at the pharmacy, call the number on the back of your card.