



**Dr. Roberto Padilla**

**Mr. Ed Forgit**  
**Mr. Michael McLymore**  
**Ms. Sara Feliz**  
**Dr. Lisamarie Spindler**  
**Mr. Gregory Kern**  
**Mr. Chris Bayer**

**Superintendent of Schools**

Deputy Superintendent  
Asst. Superintendent, Human Resources  
Asst. Superintendent, Elementary Curriculum & Instruction  
Asst. Superintendent, Secondary Curriculum & Instruction  
Asst. Superintendent, Finance  
Asst. Superintendent, Exceptional Learners

Records Department  
124 Grand St.  
Newburgh, NY 12550  
845-568-6577

## Request for Enrollment Verification

Date: \_\_\_\_\_

**Name of Student (s):** \_\_\_\_\_ **Date of Birth** \_\_\_\_\_ **School/Grade** \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Enrollment verification needed for: \_\_\_\_\_

School Year(s) to be verified: \_\_\_\_\_

Additional verification needed: \_\_\_\_\_

Print Parent/Guardian Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Signature of Parent/Guardian: \_\_\_\_\_

*(ID must be presented to obtain documents)*