



Dr. Roberto Padilla

Superintendent of Schools

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Deputy Superintendent

Ms. Mary Ellen Leimer

Asst. Superintendent, Human Resources

Ms. Cecilia Dansereau-Rumley

Asst. Superintendent, Inclusive Education

Ms. Marianne Heslin

Asst. Superintendent, Finance

Ms. Sara Feliz

Asst. Superintendent, Curriculum & Instruction

Virgen Carey – *Student Records Manager*

Board of Education
124 Grand Street
Newburgh, NY 12550
(845) 568-6577 Phone
(845) 563-3549 Fax

Request for Enrollment Verification

Date: _____

<u>Name of Student (s):</u>	<u>Date of Birth</u>	<u>School/Grade</u>

Enrollment verification needed for: _____

School Year(s) to be verified: _____

Additional verification needed: _____

Print Parent/Guardian Name: _____

Address: _____

Phone: _____

Signature of Parent/Guardian: _____

(ID must be presented to obtain documents)