

Damage and Vandalism

The Board believes that students should respect property and take pride in the schools of this District. Whenever a student has been found to have done willful and malicious damage to property of the Board, the principal of the school shall notify the Superintendent. The Board will hold the student or his/her parents liable for the damage caused by him/her.

Should the police authorities report the names of any person or persons found responsible for damage to any property of the Board during the hours school is not in session, the District Clerk shall file, on behalf of the Board, a formal complaint against such person or persons unless such complaint shall have already been filed by the police authorities. The Board, where evidence indicates, will prosecute to the full extent of the law in seeking restitution in payment or services for such damages.

The Superintendent shall promulgate rules to carry out this policy and to protect textbooks, school supplies and school facilities from undue wear, damage or loss. Such rules should include the requirement that all unoccupied classrooms, gymnasiums, shops, science labs, etc. be locked when not being used during the school day. This policy not only secures the classrooms but should also prevent students from being in an unoccupied room and making a subsequent claim against the School District for an injury that he/she may have received when there was no supervision.

Each teacher should have a key for his/her own classroom which should be kept in his/her possession during the school year. All keys must be accounted for and turned in before salary checks are issued in June. An up-to-date list of key assignments should be maintained so that each key can be accounted for at all times. Master keys should be assigned to principals, assistant principals and head or senior custodians only.