

***Discipline of Classified Employees***

The Board of Education directs all employees to observe statutes, rules of the State, policies of this Board, and duly promulgated administrative regulations governing staff conduct. Violations of those statutes, rules and policies will be subject to discipline.

The Superintendent in accordance with law is vested with the power to suspend school district employees and to report such suspensions to the Board at its next regularly scheduled meeting at which time the Board will consider whether such suspension shall be without pay.

The Superintendent shall prepare disciplinary rules for violations. Discipline may include, as appropriate, verbal and written warnings, transfer, suspension, freezing of wages, and dismissal; discipline will provide, wherever possible for progressive penalties for repeated violations.

In the event disciplinary action is contemplated against an employee of this district, notice shall be given to the employee in ordinary and concise language of the specific acts or omissions upon which the disciplinary action is based; the text of the statute, policy, or rule that the employee is alleged to have violated; a date when the employee may be heard and the administrator who will hear the matter; and the penalty that may be imposed.