

*Uncompensated Leave*

The Board recognizes that in certain instances an employee may wish extended leave for personal reasons and that the District would benefit from the return of said employee. For that purpose the Board may award uncompensated leaves of absence for reasons other than those specified by statute. The Board reserves the right to specify the conditions under which uncompensated leave may be taken when not otherwise covered by the terms of a negotiated agreement.

It shall be the policy of the Board, however, not to grant extensions of child care leaves beyond one year except in cases where there are unusual circumstances or family hardship.

Where such unusual conditions exist, the employee may apply for such extension and it will be considered on its merits by the Superintendent of Schools, the Assistant Superintendent for Human Resources and the Board of Education.

No salary advancement on existing steps or future steps will be granted while an employee is on uncompensated leave approved for any reasons.