

***Duties of the Director of the Newburgh Free Library***

The duties of the Director of the Newburgh Free Library shall include, but not be limited to, the following:

1. Have control and supervision of the Library under the direction of the Board of Education and the Superintendent of Schools.
2. Make necessary purchases of books, materials and supplies within the limitations of the budget appropriations.
3. Be responsible for all reports to the State authorities and to the Board of Education.
4. Be responsible for the correct management of the Library and its branches and all persons employed therein.
5. Perform such other duties as may be required by the Superintendent of Schools and the Board.