



Dr. Jackielyn Manning Campbell Superintendent of Schools

Ms. Onyx Peterson
Dr. Elisa Correa-Soto
Dr. Natasha Freeman-Mack
TBD
Mr. Joseph McGrath
Dr. Shannon O'Grady
Ms. Kimberly Rohring
Ms. Michelle Mc Kitty-Bromley

Deputy Superintendent
Asst. Superintendent, Secondary Curriculum & Instruction
Asst. Superintendent, Student Support Services
Asst. Superintendent, Human Resources
Asst. Superintendent, Chief Information & Data Officer
Asst. Superintendent, Elementary Curriculum & Instruction
Asst. Superintendent, Finance/Chief Financial Officer
Asst. Superintendent, Exceptional Learners

DATE: July 7, 2026

This posting will close at 4 PM on Friday, July 17, 2026

MEMO: TO ALL SCHOOLS – PLEASE POST

FROM: Onyx Peterson
Deputy Superintendent

RE: Internal Posting – Stipend Position-Wincap Administrator

At the present time the District has the following anticipated vacancies:

Table with 4 columns: Posting Name, # Positions, Requirements, Job Description. Row 1: WIN-ADMIN, 1, Only personnel in the Finance Division are eligible to apply., This includes, but is not limited to, reset passwords, establish user credentials, refresh test data sets, inform departments of current release notes (upgrades and updates) in WinCap, required to provide training to staff on how to use Wincap across the various modules, and will act as the District's liaison to Harris School Solutions. It is expected this person will develop a deep knowledge of the software to best administer it and support users. This individual will also create users in Wincap Web.

Funding Source: General Fund

Internal candidates must respond online through the District's website, under the "DISTRICT" tab, under "Employment with the District" Click on 'APPLY' alongside of the posting.

Paper applications will not be accepted.

PLEASE INCLUDE POSTING Name ON ALL CORRESPONDENCE