

Dr. Roberto Padilla Mr. Ed Forgit Mr. Michael McLymore Mrs. Andrea Moriarty Dr. Lisamarie Spindler Mr. Rodney Asse Mr. Chris Bayer Dr. Pedro Roman

Superintendent of Schools

Deputy Superintendent Asst. Superintendent, Human Resources Asst. Superintendent, Elementary Curriculum & Instruction Asst. Superintendent, Secondary Curriculum & Instruction Asst. Superintendent, Finance Asst. Superintendent, Exceptional Learners Asst. Superintendent, Chief Equity Officer

- DATE: August 11, 2020
- MEMO: TO ALL BUILDINGS PLEASE POST
- FROM: Michael McLymore Assistant Superintendent of Human Resources

This posting will close at 4 PM on Tuesday, August 25, 2020.

RE: CSEA – **Typist**

At the present time the District has the following anticipated vacancies:

Posting Name	Location	Requirements
TYP-014	NFA North Campus	Transfers or Provisional*

TYPIST POSITION IS PROVISIONAL and contingent upon the Civil Service Exam when issued

- <u>Internal candidates</u> must respond online through the District's website, under the "DISTRICT" tab, under "Employment with the District" Click on 'APPLY' alongside of the posting.
- <u>External applicants</u> must respond via the District's NEW online application system: <u>RecruitFront</u> on or before the above closing date.

PLEASE DO NOT E-MAIL directly to Mr. McLymore.

PLEASE INCLUDE POSTING Name ON ALL CORRESPONDENCE

MM: sb