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Dr. Elisa Correa-Soto
Dr. Natasha Freeman-Mack
Ms. Marcie Heywood
Ms. Genevieve Holder
Mr. Joseph McGrath
Dr. Shannon O'Grady
Ms. Kimberly Rohring
Ms. Michelle Mc Kitty-Bromley

Deputy Superintendent
Asst. Superintendent, Secondary Curriculum & Instruction
Asst. Superintendent, Student Support Services
Asst. Superintendent, Pre K - 2
Asst. Superintendent, Human Resources
Asst. Superintendent, Chief Information & Data Officer
Asst. Superintendent, Elementary Curriculum & Instruction
Asst. Superintendent, Finance/Chief Financial Officer
Asst. Superintendent, Exceptional Learners

DATE: April 28, 2026

MEMO: TO ALL SCHOOLS-PLEASE POST

FROM: Genevieve Holder 
Assistant Superintendent for Human Resources

RE: Anticipated Internal Posting –Elementary Literacy Curriculum Writing & Coaching (Summer 2026)

This posting will close at 4 PM on
Wednesday, May 7, 2026

Anticipated Dates: July 5, 2026 - August 14, 2026

Work will be performed 2 to 3 days per week up to 6 hours per day

The Newburgh Enlarged City School District is seeking **one (2) experienced Elementary Instructional Coaches** to support the implementation and refinement of the district's new literacy curriculum, **Magnetic Literacy (i-Ready)**.

This role is **specifically designed for a literacy specialist** and is not intended for general education curriculum writing.

Expectations:

The selected candidate will work collaboratively with the Elementary Curriculum & Instruction team to:

- Refine and revise elementary ELA curriculum maps to ensure coherence, clarity, and alignment across grade levels
- Develop clear pacing guidance for Magnetic Literacy (i-Ready) to support consistent implementation across schools
- Ensure alignment and integration of UFLI Foundations (phonics) and Heggerty (phonemic awareness) within the core literacy block
- Support alignment to the Science of Reading and NYS Next Generation Learning Standards
- Develop and/or revise district assessment placemats in collaboration with team members
- Ensure coherence between core instruction, foundational skills, and assessment practices
- Create sample lesson plans and model literacy blocks that reflect strong instructional practices
- Curate and recommend supplemental literacy resources to support differentiation and intervention
- Support the development of professional learning materials aligned to the new curriculum

Qualifications (Required):

- Demonstrated expertise in elementary literacy instruction, particularly early literacy
- Deep knowledge of the Science of Reading and foundational skills instruction
- Extensive experience with UFLI Foundations and Heggerty
- Experience implementing or supporting Magnetic Literacy (i-Ready) or similar comprehensive literacy programs
- Strong background in literacy-focused professional development
- Proven ability to design standards-aligned curriculum, pacing, and assessments
- Prior experience as a literacy coach, reading specialist, or curriculum writer in ELA preferred

NOT TO EXCEED: 8 total work days

NOT TO EXCEED: 6 hours per day

Compensation: As per schedule "M" of the NTA Collective Bargaining Agreement **for up to 5 hours per day**

Compensation: 1/200th for over 5 hours per day

Funding source: General Fund

Internal candidates: must respond online through the district's website, under the "district tab" under "Employment with district click apply" alongside the posting. Paper applications will not be accepted.

GH:sb