



Ms. Onyx Peterson

Acting Superintendent of Schools

Dr. Elisa Correa-Soto  
Dr. Shannon O'Grady  
Mr. Christopher Bayer  
Ms. Marcie Heywood  
Ms. Genieve Holder  
Mr. Joseph McGrath  
Ms. Kimberly Rohring  
Dr. Natasha Freeman-Mack

Asst. Superintendent, Secondary Curriculum & Instruction  
Asst. Superintendent, Elementary Curriculum & Instruction  
Asst. Superintendent, Exceptional Learners  
Asst. Superintendent, Pre-K - 2  
Asst. Superintendent, Human Resources  
Asst. Superintendent, Chief Information & Data Officer  
Asst. Superintendent, Finance/Chief Financial Officer  
Asst. Superintendent, Chief Equity Officer

DATE: July 8, 2025

This posting will end at 4 PM  
on Thursday, July 17, 2025

MEMO: TO ALL BUILDINGS-PLEASE POST

FROM: Genieve Holder  
Assistant Superintendent of Human Resources

RE: Anticipated Vacancies for the 2025-2026 School Year – Sub Administrators

At the present time the District has the following anticipated vacancies for the 2025-2026 school year:

**\*Individuals must hold valid NYS Certification for the position for which they are applying.**

POSTING NAME	Certification Area*	Anticipated Locations
Admin-Subs	NYS School Building Leader (SBL), NYS School Administrator/Supervisor (SAS) or NYS School District Administrator (SDA)	District
The positions listed above are temporary certified per diem substitute positions. Substitute Administrator rate of pay. Time frames are an approximation.		

**QUALIFICATIONS:**

1. NYS School Administrator/Supervisor (SAS), School Building Leader (SBL) Certification or School District Administrator (SDA) Certification.
  2. Master's Degree Required.
  3. At least 3-5 years' successful experience as a Building Level Administrator.
- **Internal applicants and previous Sub Administrators must** submit a current resume and letter of interest to:  
Office of Human Resources, 124 Grand St. Newburgh, NY 12550 **OR** FAX to: 563-3468
  - **External applicants** must respond via the OLAS Web Site ([www.olasjobs.org](http://www.olasjobs.org))

GH: sb