

NEWBURGH

ENLARGED CITY SCHOOL DISTRICT

Dr. Lisa Buon

Acting Superintendent of Schools

Ms. Onyx Peterson
Ms. Mary Ellen Leimer
Dr. Elisa Correa-Soto
Dr. Shannon O'Grady
Mr. Christopher Bayer
Mr. Joseph McGrath
Ms. Kimberly Rohring
Dr. Natasha Freeman-Mack

Deputy Superintendent
Interim Associate Superintendent of Schools
Asst. Superintendent, Secondary Curriculum & Instruction
Asst. Superintendent, Elementary Curriculum & Instruction
Asst. Superintendent, Exceptional Learners
Asst. Superintendent, Chief Information & Data Officer
Asst. Superintendent, Finance/Chief Financial Officer
Asst. Superintendent, Chief Equity Officer

DATE: April 23, 2025
MEMO: TO ALL SCHOOLS – PLEASE POST
FROM: Mary Ellen Leimer
Interim Assistant Superintendent of Schools
RE: Anticipated Vacancy – **School Monitor**

This posting will close at 4 PM on
Tuesday, May 6, 2025

At the present time the District has the following anticipated vacancy:

Posting Name	# Positions	Location	Days/Time
SMON-058	1-School Monitor	District Wide	Monday through Friday/Flexible hours including evenings.

Requirements:

- 8 hour and 16-hour course completion certificate
- Security License
- High School Diploma or GED
- **Must submit proof of all of the above requirements.**
- **Internal applicants must** submit a current resume and letter of interest to:
Office of Human Resources, 124 Grand St. Newburgh, NY 12550 **OR** **FAX to: 563-3468**
- **External applicants** must respond via the OLAS Web Site (www.olasjobs.org) on or before the above closing date.
- **PLEASE DO NOT E-MAIL directly to Ms. Leimer.** Please use the 'Letter of Interest' template found on the district's web-site (www.newburghschools.org) under the District tab "Employment in the District"

MEL:tc