

CITY OF NEWBURGH ENLARGED CITY SCHOOL DISTRICT
DATE AMENDED: SEPTEMBER 10, 1991

SENIOR CUSTODIAN

GENERAL STATEMENT OF DUTIES:

Has charge of the custodial work in a medium sized school or performs more responsible custodial work in a large school building; does related work as required.

DISTINGUISHING FEATURES OF THE CLASS:

Employees of this class are responsible for the efficient and economical cleaning and maintenance of a medium sized school building or an assigned area in a large school building. Work is performed in accordance with general instructions and is subject to review by supervisors. Immediate supervision is exercised over work of a small number of employees engaged in various custodial activities.

EXAMPLES OF WORK: (ILLUSTRATIVE ONLY)

Performs and supervises cleaning activities; Assigns tasks to subordinates and gives instructions in the use of building cleaning supplies; Makes minor carpentry, plumbing, electrical and other building repairs; Operates as oil/gas low pressure heating system.

REQUIRED KNOWLEDGES, SKILLS, ABILITIES:

Good knowledge of building cleaning practices, supplies and equipment and ability to use them efficiently and economically; Good knowledge of the operation and maintenance of steam boiler equipment; ability to plan and supervise the work of custodial assistants; ability to follow moderately difficult oral and written instructions; resourcefulness; dependability; good physical condition.

MINIMUM QUALIFICATIONS:

- (a) Graduation from high school or possession of a high school equivalency diploma,
AND;
- (b) Two years of experience in building cleaning or maintenance work, or any
equivalent combination of training and experience.

FOR PROMOTION:

Permanent competitive class status in the Newburgh Enlarged City School District for two years as a Custodian.