

NEWBURGH

ENLARGED CITY SCHOOL DISTRICT

Dr. Jackielyn Manning Campbell Superintendent of Schools

Ms. Onyx Peterson
 Dr. Elisa Correa-Soto
 Dr. Natasha Freeman-Mack
 Ms. Genieve Holder
 Mr. Joseph McGrath
 Dr. Shannon O'Grady
 Ms. Kimberly Rohring
 Ms. Michelle Mc Kitty-Bromley

Deputy Superintendent
 Asst. Superintendent, Secondary Curriculum & Instruction
 Asst. Superintendent, Student Support Services
 Asst. Superintendent, Human Resources
 Asst. Superintendent, Chief Information & Data Officer
 Asst. Superintendent, Elementary Curriculum & Instruction
 Asst. Superintendent, Finance/Chief Financial Officer
 Asst. Superintendent, Exceptional Learners

DATE: April 29, 2026
 MEMO: TO ALL BUILDINGS-PLEASE POST
 FROM: Genieve Holder ^{GH}
 Assistant Superintendent Human Resources
 RE: Anticipated Vacancy (ies) -ESYP Regents Prep- Extra Earnings
 Position- Typists or Sr. School Office Managers

This posting will close at 4 PM on
 Tuesday, May 12, 2026

Anticipated Program Dates: July 15, 2026 – August 20, 2026

At the present time the District has the following anticipated internal vacancy:

| POSTING NAME | # OF POSITIONS | INFORMATION |
|--------------|---|--|
| REG-EX EARN | 1 – Typist or Sr. School Office Manager | Not to exceed 25 hours total. Must have prior experience with Regents preparation. Work is to be performed after the contractual work day. |

Remuneration: As per the hourly rate according to the CSEA Collective Bargaining Agreement.

Not to Exceed: 25 hours total

Funding Source: General Fund

- **Internal candidates** must respond online through the District’s website, under the “DISTRICT” tab, under “Employment with the District” Click on ‘APPLY’ alongside of the posting.

GH:sb