

NEWBURGH

ENLARGED CITY SCHOOL DISTRICT

Dr. Jackielyn Manning Campbell Superintendent of Schools

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Dr. Natasha Freeman-Mack
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Ms. Genieve Holder
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TBD

Deputy Superintendent
Asst. Superintendent, Secondary Curriculum & Instruction
Asst. Superintendent, Student Support Services
Asst. Superintendent, PRE K - 2
Asst. Superintendent, Human Resources
Asst. Superintendent, Chief Information & Data Officer
Asst. Superintendent, Elementary Curriculum & Instruction
Asst. Superintendent, Finance/Chief Financial Officer
Asst. Superintendent, Exceptional Learners

December 8, 2025

This posting will close at 4 PM on
Friday, December 19, 2025

MEMO: TO ALL SCHOOLS-PLEASE POST

FROM: Genieve Holder
Assistant Superintendent of Human Resources

RE: Anticipated Vacancy: **PROGRAM LIAISON**

POSTING NAME: PROGRAM LIAISON

Job Goal:

The Educational Program Liaison serves as a critical link between the academic program, school administration, students, and the community. This position is responsible for ensuring effective communication, facilitating support services, and promoting family engagement to enhance student success and program effectiveness.

Education and Experience:

- Associates degree or some college courses in Counseling or a related field (or equivalent experience in community-based work).
- Minimum of 2 years of experience in an educational setting, social services, or community outreach, preferably in a liaison or advocacy role.
- Familiarity with the local community, its resources, and the challenges faced by diverse student populations.

A complete job description can be found on the District's website at www.newburghschools.org under the 'DISTRICT' tab/Employment with the District.

- **Internal applicants must** submit a current resume and letter of interest to:
Office of Human Resources, 124 Grand St. Newburgh, NY 12550 **OR** FAX to: 563-3468
- **External applicants & Certified Newburgh Substitute teachers** must respond via the OLAS Web Site (www.olasjobs.org) on or before the above closing date.

Funding Source: General Fund

PLEASE DO NOT E-MAIL directly to Ms. Holder