

# NEWBURGH

ENLARGED CITY SCHOOL DISTRICT

Ms. Onyx Peterson  
 Dr. Elisa Correa-Soto  
 Dr. Natasha Freeman-Mack  
 Ms. Marcie Heywood  
 Ms. Genieve Holder  
 Mr. Joseph McGrath  
 Dr. Shannon O'Grady  
 Ms. Kimberly Rohring  
 Ms. Michelle Mc Kitty-Bromley

Deputy Superintendent  
 Asst. Superintendent, Secondary Curriculum & Instruction  
 Asst. Superintendent, Student Support Services  
 Asst. Superintendent, Pre K - 2  
 Asst. Superintendent, Human Resources  
 Asst. Superintendent, Chief Information & Data Officer  
 Asst. Superintendent, Elementary Curriculum & Instruction  
 Asst. Superintendent, Finance/Chief Financial Officer  
 Asst. Superintendent, Exceptional Learners

DATE: February 2, 2026  
 MEMO: TO ALL SCHOOLS-PLEASE POST  
 FROM: Genieve Holder 6453  
 Assistant Superintendent of Human Resources  
 RE: Internal Posting – **Part Time Driver**

This posting will close at 4:00PM on  
 Friday, February 13, 2026  
 \*Re-Post

**Time Frame:** February 2026 – June 2026  
**Times:** Tuesday, Wednesday or Thursday – AM Pick Up

**\*Work is to be performed outside of the contractual work day.**

Title	# of staff needed	Miscellaneous Info: (requirements)
Part Time Driver	1 or 2 – Cleaner/Custodian/Sr. Custodian (Position may be shared)	<p>Seeking a part time driver to support the retrieval of food for our school pantries/backpack program and Bodega at NFA Main.</p> <p>Responsible for picking up and delivering food and supplies from the Regional Food Bank of the Hudson Valley, located at 580 NY-416, Montgomery, NY, to the Deacon Jack Seymour Food Pantry, located at 301 Ann St, Newburgh, and to the 14 schools within the NECSD.</p> <p><b>Valid driver's license; A valid NYS Driver's License is required. Clean driving record.</b></p> <p>The ability to lift and carry up to 50 lbs, and the ability to operate a pallet jack and lift gate.</p>

**Funding Source:** Federal – McKinney Vento Grant

**Compensation** – As per the hourly rate according to the CSEA Collective Bargaining Agreement.

**Not to exceed:** 3 hours per week per position

- Internal candidates** must respond online through the District's website, under the "DISTRICT" tab, under "Employment with the District" Click on 'APPLY' alongside of the posting.

Paper applications will not be accepted. **PLEASE DO NOT EMAIL Ms. Holder directly**

GH: sp