

# NEWBURGH

ENLARGED CITY SCHOOL DISTRICT

Dr. Jackielyn Manning Campbell Superintendent of Schools

Ms. Onyx Peterson  
Dr. Elisa Correa-Soto  
Dr. Natasha Freeman-Mack  
Ms. Marcie Heywood  
Ms. Genieve Holder  
Mr. Joseph McGrath  
Dr. Shannon O'Grady  
Ms. Kimberly Rohring  
Ms. Michelle Mc Kitty-Bromley

Deputy Superintendent  
Asst. Superintendent, Secondary Curriculum & Instruction  
Asst. Superintendent, Student Support Services  
Asst. Superintendent, Pre K - 2  
Asst. Superintendent, Human Resources  
Asst. Superintendent, Chief Information & Data Officer  
Asst. Superintendent, Elementary Curriculum & Instruction  
Asst. Superintendent, Finance/Chief Financial Officer  
Asst. Superintendent, Exceptional Learners

DATE: January 15, 2026  
MEMO: TO ALL SCHOOLS-PLEASE POST  
FROM: Genieve Holder (4153)  
Assistant Superintendent of Human Resources

This posting will close at 4:00PM  
Thursday January 29, 2025  
\*Not holding to the 10 days\*

RE: Internal Posting – **Part Time Cleaner Messenger/Driver**

**Time Frame:** February 2026 – June 2026

**Times:** TBD

Title	# of staff needed	Miscellaneous Info: (requirements)
Part Time Driver	1 or 2 – Part Time Cleaner Messengers (May be shared)	<p>Seeking a part time driver to support the retrieval of food for our school pantries/backpack program and Bodega at NFA Main.</p> <p>Responsible for picking up and delivering food and supplies from the Regional Food Bank of the Hudson Valley, located at 580 NY-416, Montgomery, NY, to the Deacon Jack Seymour Food Pantry, located at 301 Ann St, Newburgh, and to the 14 schools within the NECSD.</p> <p><b>Valid driver's license:</b> a Commercial Driver's License (CDL) may be required to operate larger or specialized vehicles. Clean driving record.</p> <p>The ability to lift and carry up to 50 lbs, and the ability to operate a pallet jack and lift gate.</p>

**Funding Source:** Federal – McKinney Vento Grant

**Compensation** – As per the hourly rate according to the CSEA Collective Bargaining Agreement.

**Not to exceed:** 9 hours per week per position

- **Internal candidates** must respond online through the District's website, under the "DISTRICT" tab, under "Employment with the District" Click on 'APPLY' alongside of the posting.
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Paper applications will not be accepted. **PLEASE DO NOT EMAIL Ms. Holder directly**

GH: sp