



Dr. Jackielyn Manning Campbell **Superintendent of Schools**

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Deputy Superintendent
Asst. Superintendent, Secondary Curriculum & Instruction
Asst. Superintendent, Student Support Services
Asst. Superintendent, Human Resources
Asst. Superintendent, Chief Information & Data Officer
Asst. Superintendent, Elementary Curriculum & Instruction
Asst. Superintendent, Finance/Chief Financial Officer
Asst. Superintendent, Exceptional Learners

DATE: October 6, 2026

MEMO: TO ALL BUILDINGS – **PLEASE POST**

FROM: Dr. Madeline Diamond
 Assistant Superintendent of Human Resources

RE: **Anticipated Vacancy (ies) – Sub Librarian-Newburgh Free Library**

This posting will close at 4 PM on
Tuesday, October 20, 2026

At the present time the District has the following anticipated vacancies:

Posting Name	Location	Position
LIB-SUB	Newburgh Free Library	Sub Hourly Librarian

GENERAL STATEMENT OF DUTIES:

The work involves responsibility for basic level librarian duties. Employees in this class are expected to perform specific applications of professional duties under the general supervision of other professional Librarians. Supervision may be exercised over Library Assistants, Pages and Volunteers. Performs related work as required.

MINIMUM QUALIFICATIONS:

Master's Degree in Librarianship from a library school that is accredited by the American Library Association or recognized by the NYS Education Department as following accepted education practices.

- **Internal applicants must** submit a current resume and letter of interest to:
Office of Human Resources, 124 Grand St. Newburgh, NY 12550 **OR** **FAX to: 563-3468**
- **External applicants** must respond via the OLAS Web Site (www.olasjobs.org) on or before the above closing date.

PLEASE INCLUDE POSTING Name ON ALL CORRESPONDENCE

MD:sp