

DATE: October 20, 2021 **REVISED***

MEMO: TO ALL SCHOOLS – PLEASE POST

FROM: Michael McLymore
Assistant Superintendent of Human Resources

RE: Anticipated Vacancies –Maintenance Worker (Probationary Appointment)*

This posting will close at 4 PM on
Wednesday, October 26, 2021

Not holding to the 10 days

At the present time the District has the following anticipated vacancies:

Posting Name	# Positions	Location	Position
MAIN-002	1	Buildings & Grounds	Maintenance Worker (Shift 7 AM – 3:30 PM)

Minimum Qualifications: 2 years of experience in either general building maintenance, or one or more of the standard trades such as carpentry, landscaping, etc.; or any equivalent combination of experience and training. Valid appropriate class NYS Driver’s License.

Funding Source: General Fund

- **Internal Applicants:** submit a letter of interest to:

Michael McLymore, Assistant Superintendent of Human Resources
124 Grand Street, Newburgh, NY 12550

Or FAX to: 845-563-3468

Please use the ‘**Letter of Interest**’ template found on the district’s web-site (www.newburghschools.org) under the DISTRICT TAB/Employment with the District.

- **External applicants** must respond via the District’s NEW online application system: [RecruitFront](#) on or before the above closing date.

PLEASE DO NOT E-MAIL directly to Mr. McLymore

PLEASE INCLUDE POSTING Name ON ALL CORRESPONDENCE

MM: sb