



**Logging into an NECSD Chromebook**

**1) Username and Password**

When your chromebook powers up, you will be required to enter your NECSD username and password.

Username: (FIRST INITIAL) (LAST INITIAL)(LAST 4 DIGITS OF ID NUMBER)

* Example:
	+ FIrst Name: Bob
	+ Last name:Turner
	+ Student ID: 201234
	+ Username would be: bt1234

Password is what you use to log onto the NECSD launchpad at school unless you have made changes to it.

**2) In the lower right hand corner the following is found:**

* Battery Level
* Wifi Connection
* Bluetooth
* Keyboard Language Modifier

**In the lower left hand corner the following is found**

* Search bar
	+ Searches the web and computer for information and specific documents.

**3) Connecting to WIFI at Home**

* In the bottom right hand corner of your screen, click the oval box with the time and battery level indicators. The wifi signal symbol will be there. 
* Click the symbol that shows WIFI and choose network from given list.
* Enter the Password for your network and then you are connected.

**4) Accessing School account at home**

* Go into chrome and enter <https://launchpad.classlink.com/necsd> or access launch pad from the Newburgh Schools Website <https://www.newburghschools.org/>
*  This is the launchpad symbol on the NECSD website
* When you get to the next screen, enter the Username and Password that you use to log onto the computer
* This will give you access to NECSD resources, including your Google Account
* Be sure to sign into the launch pad and agree with the Google policies - if you are asked for username and password again please enter your credentials once more to verify .
* You should now be logged in .
* Be sure to log off when you are finished using the device ,