

DATE: May 14, 2026
TO: TO ALL BUILDINGS – PLEASE POST
FROM: Genieve Holder ^{GH} _{SB}
Assistant Superintendent of Human Resources
RE: Anticipated Vacancies - Adult Education

This posting will close at 4PM
Friday May 22, 2026

***Applicants MUST hold NYS Certification in the area they are applying**

EMPLOYMENT PREPARATION EDUCATION PROGRAM

Posting Name: EPE-2026-2027

(All applicants must be NYS certified and/or certified in Adult Education or ESL/ENL or hold a four (4) year degree with Adult Education Certification or application).

This position is for 5 days per week, 3 to 4 hours per session. Not to exceed 20 hours per week.

Must be available July 1, 2026 until June 30, 2027

Will need teachers in the following areas:

- 1. Adult Basic Education – 1 POSITION**
- 2. English as a Second Language (ESL/ENL teacher) – 1 POSITION**
- 3. HSE/GED – 1 POSITION**

These positions are contingent on New York State Employment Preparation Program Grant Funding

- **Internal applicants must** submit a current resume and letter of interest to:
Office of Human Resources, 124 Grand St. Newburgh, NY 12550 **OR** FAX to: 563-3468

Please use the 'Letter of Interest' template found on the district's web-site (www.newburghschools.org) under the District tab "Employment in the District"

- **External applicants & Certified Newburgh Substitute teachers** must respond via the OLAS Web Site (www.olasjobs.org) on or before the above closing date.

PLEASE DO NOT E-MAIL directly to Ms. Holder.

GH: sp