

NEWBURGH

ENLARGED CITY SCHOOL DISTRICT

Mr. Ed Forgit
 Mr. Michael McLymore
 Ms. Andrea Moriarty
 Ms. Elisa Soto
 Mr. Chris Bayer
 Dr. Lisamarie Spindler
 Dr. Pedro Roman

Acting Superintendent of Schools
 Asst. Superintendent, Human Resources
 Asst. Superintendent, Elementary Curriculum & Instruction
 Asst. Superintendent, Secondary Curriculum & Instruction
 Asst. Superintendent, Exceptional Learners
 Asst. Superintendent, Finance/Chief Financial Officer
 Asst. Superintendent, Chief Equity Officer

DATE: October 21, 2021

This posting will close at 4:00PM on
 Wednesday, October 27, 2021

MEMO: TO ALL SCHOOLS-PLEASE POST

FROM: Michael McLymore
 Assistant Superintendent for Human Resources

Not holding to the 10 days

RE: Internal Posting - Empire State After-School Programs – Typists & Security

ANTICIPATED START DATE: November 10, 2021

3 Sessions FALL– November 10, 2021 to December 16, 2021
 WINTER– January 11, 2022 to February 10, 2022
 SPRING– March 1, 2022 to March 31, 2022, April 19, 2022 to May 26, 2022

*Applicants must hold NYS certification in the area that they are applying

Posting Name	Position	Location (s)	Days
EMP-Typists	7-Typists	THA, MHS, SMS, HMS, NFA-Main, NFA-North, NFA-West	Tuesday & Thursday
EMP-SUBTYP	Sub Typists	THA, MHS, SMS, HMS, NFA-Main, NFA-North, NFA-West	Tuesday & Thursday
EMP-SEC	7-School Monitors	THA, MHS, SMS, HMS, NFA-Main, NFA-North, NFA-West	Tuesday & Thursday
EMP-SUBSEC	Sub Monitors	THA, MHS, SMS, HMS, NFA-Main, NFA-North, NFA-West	Tuesday & Thursday

LOCATIONS & TIMES: NFA Main, North & West: 2:20 PM to 3:50 PM
 Heritage Middle School: 2:15 PM to 3:45 PM
 South Middle School: 2:15 PM to 3:45 PM
 Meadow & Temple Hill: 3:15 PM to 4:45 PM

ANTICIPATED STAFF ORIENTATION DATES: November 10, 2021

ANTICIPATED INTERVIEW DATES: October 28, 2021 or Monday, November 1, 2021

REMUNERATION: As per the hourly rate according to the CSEA Collective Bargaining Agreement

- Preference will be given to Typists & Security with prior experience working at an Empire After School Program.
- All staff **MUST** attend orientation and/or professional development.

Contingent upon student enrollment and funding from the Empire State After-School Grant. All are encouraged to apply.

Internal Applicants: Please apply online through the District's website (www.newburghschools.org) under the District Tab-Employment with the District.

Paper applications will not be accepted. **PLEASE DO NOT E-MAIL Mr. McLymore directly.**

MM: sb