DATE:      December 12, 2025

MEMO:      TO ALL SCHOOLS-PLEASE POST

FROM:      Genieve Holder
           Assistant Superintendent for Human Resources

RE:        Internal Posting - **Empire State After-School Program – Library, Parent College Awareness Workshop Series NTA**

> This posting will close at 4:00PM on Sunday, December 21, 2025

**DATE:** **February 3, 2026  (4:30 PM – 6:30 PM)**
**LOCATION:** **Newburgh Free Library – Riverview Room**

| Posting Name | Program | Positions Needed | Requirement |
|---|---|---|---|
| EMP-PCA-NTA | Parent College Awareness Workshop Series | 1-Guidance Counselor (High School) | Must be workshop trained by the Latino Family Literacy Project |

**REMUNERATION: (Teachers) As per Schedule "N" of the NTA Collective Bargaining Agreement**

- **All staff MUST attend orientation and/or professional development.**

These positions may be shared. Contingent upon student enrollment, funding from the Empire State After-School Program Grant, and Board Approval. Preference will be given to the employees currently working at the program location, and certified teachers with most closely related experience pertinent to the program curriculum. Participating in interviews and Board Approval does *not* guarantee program placement.

**Internal candidates** must respond online through the District's website, under the "DISTRICT" tab, under "Employment with the District" Click on 'APPLY' alongside of the posting.

**PLEASE DO NOT E-MAIL directly to Ms. Holder**. Paper applications will not be accepted.

GH:sp