

# NEWBURGH

ENLARGED CITY SCHOOL DISTRICT

Dr. J. Manning Campbell

Superintendent of Schools

Mr. Ed Forgit  
Ms. Andrea Morlarty  
Dr. Kathleen Farrell  
Mr. Christopher Bayer  
Mr. Michael McLymore  
Ms. Onyx Peterson  
Ms. Kimberly Rohring  
Dr. Natasha Freeman-Mack

Deputy Superintendent  
Asst. Superintendent, Elementary Curriculum & Instruction  
Asst. Superintendent, Secondary Curriculum & Instruction  
Asst. Superintendent, Exceptional Learners  
Asst. Superintendent, Human Resources  
Asst. Superintendent, Chief Information & Data Officer  
Asst. Superintendent, Finance/Chief Financial Officer  
Asst. Superintendent, Chief Equity Officer

DATE: September 28, 2023

MEMO: TO ALL SCHOOLS-PLEASE POST

FROM: Michael McLymore  
Assistant Superintendent for Human Resources

This posting will close at 4:00PM  
on Wednesday, October 11, 2023

RE: Internal Posting - Empire State After-School Programs – Clerical & Security

ANTICIPATED START DATE: October 26, 2023

3 Sessions: FALL - October 26, 2023 to December 14, 2023

WINTER - January 2, 2024 to February 8, 2024

SPRING - February 27, 2024 to March 21, 2024, April 9, 2024 to May 23, 2024

\*Applicants must hold NYS certification in the area that they are applying

Posting Name	Position	Location (s)	Days
EMP-CLER-SEC	3-Clerical; 3-Security (One each location)	NFAM; NFAN; NFAW	Tuesday & Thursday
EMP-CLER-SEC	4-Clerical; 4-Security (One each location)	MHS; THA; SMS; HMS	Tuesday, Wednesday, Thursday
EMP-SUB	Sub Clerical & Security	NFAM;NFAN;NFAW	Tuesday & Thursday
EMP-SUB	Sub Clerical & Security	MHS;THA;SMS;HMS	Tuesday, Wednesday, Thursday

**LOCATIONS & TIMES:** NFA Main, North & West: 2:20 PM to 3:50 PM  
Heritage Middle School: 2:15 PM to 3:15 PM  
South Middle School: 2:15 PM to 3:15 PM  
Meadow & Temple Hill: 3:15 PM to 4:15 PM

**ANTICIPATED STAFF ORIENTATION DATES:** October 25, 2023

**ANTICIPATED INTERVIEW DATES:** TBD

**REMUNERATION:** As per the hourly rate according to the CSEA Collective Bargaining Agreement

- All staff **MUST** attend orientation and/or professional development.

These positions may be shared. Contingent upon student enrollment, funding from the Empire State After-School Program Grant, and Board Approval. Preference will be given to the employees currently working at the program location, and certified teachers with most closely related experience pertinent to the program curriculum. Participating in interviews and Board Approval does *not* guarantee program placement.

**Internal Applicants:** Please apply online through the District's website ([www.newburghschools.org](http://www.newburghschools.org)) under the District Tab-Employment with the District.

Paper applications will not be accepted. **PLEASE DO NOT E-MAIL Mr. McLymore directly.** MM: sb