


Dr. Roberto Padilla
 Mr. Ed Forgit
 Mr. Michael McLymore
 Ms. Sara Feliz
 Dr. Lisamarie Spindler
 Mr. Gregory Kern
 Mr. Chris Bayer

Superintendent of Schools
 Deputy Superintendent
 Asst. Superintendent, Human Resources
 Asst. Superintendent, Elementary Curriculum & Instruction
 Asst. Superintendent, Secondary Curriculum & Instruction
 Asst. Superintendent, Finance
 Asst. Superintendent, Exceptional Learners

DATE: September 6, 2019 *REVISION*

This posting will close at 4:00 PM on
 Thursday, September 19, 2019

MEMO: TO ALL SCHOOLS-PLEASE POST

FROM: Michael McLymore 
 Assistant Superintendent for Human Resources

RE: Internal Posting - Empire State After-School Programs - CSEA

ANTICIPATED START DATE: October 2, 2019- June 12, 2020

3 Sessions: FALL - October 2, 2019 to December 18, 2019
 WINTER- January 6, 2020-March 20, 2020
 SPRING -March 23, 2020 – June 12, 2020

*Applicants must hold NYS certification in the area that they are applying

Posting Name	Position	Location (s)	Days
EMP-Typists	5-Typists, Sub Typists	THA, MHS, HMS, NFA-Main, NFA-North	Tues. through Thurs.
EMP-Typists	1-Typist, Sub Typists	NFA West	Mon. through Wed.
EMP-Typists	1-Typist, Sub Typists	SMS	Tues. through Fri.
EMP-SEC	5-School Monitors, Sub Monitors	THA, MHS, HMS, NFA-Main, NFA-North	Tues. through Thurs.
EMP-SEC	1-School Monitor, Sub Monitors	NFA West	Mon. through Wed.
EMP-SEC	1-School Monitor, Sub Monitors	SMS	Tues. through Fri.

LOCATIONS & TIMES: NFA Main, North & West: 2:30 PM to 4:30 PM
 Heritage Middle School: 2:30 PM to 4:30 PM
 South Middle School: 2:30 PM to 4:30 PM
 Meadow & Temple Hill: 3:30 PM to 5:30 PM

ANTICIPATED STAFF ORIENTATION DATES: TBD

REMUNERATION: As per the hourly rate according to the CSEA Collective Bargaining Agreement

- Preference will be given to Typists & Security with prior experience working at an Empire After School Program.
- All staff **MUST** attend orientation and/or professional development.

Contingent upon student enrollment and funding from the Empire State After-School Grant. All are encouraged to apply.
Internal Applicants: Please apply online through the District's website (www.newburghschools.org) under the District Tab-Employment with the District.

Paper applications will not be accepted. **PLEASE DO NOT E-MAIL Mr. McLymore directly.**

MM: sb