Dr. Jackielyn Manning Campbell **Superintendent of Schools**

NEWBURGH
ENLARGED CITY SCHOOL DISTRICT

Ms. Onyx Peterson	Deputy Superintendent
Dr. Elisa Correa-Soto	Asst. Superintendent, Secondary Curriculum & Instruction
Dr. Natasha Freeman-Mack	Asst. Superintendent, Student Support Services
Dr. Madeline Diamond	Asst. Superintendent, Human Resources
Mr. Joseph McGrath	Asst. Superintendent, Chief Information & Data Officer
Dr. Shannon O'Grady	Asst. Superintendent, Elementary Curriculum & Instruction
Ms. Kimberly Rohring	Asst. Superintendent, Finance/Chief Financial Officer
Ms. Michelle Mc Kitty-Bromley	Asst. Superintendent, Exceptional Learners

DATE: November 24, 2026

This posting will close at 4 PM on Friday, Demcember 4, 2026

MEMO: TO ALL BUILDINGS-PLEASE POST

FROM: Dr. Madeline Diamond
Assistant Superintendent for Human Resources

RE: **Anticipated Vacancies –Hearing Officer Position (Per Diem)**

Applicants MUST hold NYS Certification in the area they are applying*

Posting Name	Location	Positions	Certification Requirement	Days/Times
ADMIN-HEAR	Hearing Office	2-Hearing Officers (Per Diem)	NYS School District Leader or School District Administrator Certification	This is a per diem/on-call position Hearings are often held: Monday through Friday between the hours of 8am – 4pm OR at the discretion of the Superintendent. Please note: this is not a full-time position, there are no benefits associated with this position. Hearing Officers work 10 months- per diem.

- **Internal applicants must** submit a current resume and letter of interest to:

  Office of Human Resources, 124 Grand St. Newburgh, NY 12550 **OR** **FAX to: 563-3468**

- **External applicants & Certified Newburgh Substitute teachers** must respond via the OLAS Web Site **(www.olasjobs.org)** on or before the above closing date.

PLEASE DO NOT EMAIL Dr. Diamond directly.

MD:sp