

NEWBURGH

ENLARGED CITY SCHOOL DISTRICT

Ms. Onyx Peterson

Acting Superintendent of Schools

Dr. Elisa Correa-Soto
Dr. Shannon O'Grady
Mr. Christopher Bayer
Ms. Marcie Heywood
Ms. Genieve Holder
Mr. Joseph McGrath
Ms. Kimberly Rohring
Dr. Natasha Freeman-Mack

Asst. Superintendent, Secondary Curriculum & Instruction
Asst. Superintendent, Elementary Curriculum & Instruction
Asst. Superintendent, Exceptional Learners
Asst. Superintendent, Pre-K - 2
Asst. Superintendent, Human Resources
Asst. Superintendent, Chief Information & Data Officer
Asst. Superintendent, Finance/Chief Financial Officer
Asst. Superintendent, Chief Equity Officer

DATE: July 8, 2025

MEMO: TO ALL BUILDINGS-PLEASE POST

FROM: Genieve Holder
Assistant Superintendent of Human Resources

This posting will end at 4:00PM on
Thursday, July 17, 2025

RE: ANTICIPATED VACANCY –**Director of Information and Technology**

POSTING NAME: DIRT-006 INFO&TECH	Director of Information and Technology
QUALIFICATIONS:	<ol style="list-style-type: none"> 1. Hold NYS School District Administrator certification/School District Leader certification 2. Preferred Master's Degree in Instructional Technology, Information Technology. 3. Preferred an Advanced Graduate Certificate in Educational Leadership. 4. Demonstrated success in approaching Professional Development through hands-on cohort model. 5. Demonstrated success with integrating technology in primary grades to support language skills 6. Experience designing/deploying online professional development resources to support adult learners 7. Background SAMS, Level I, and Level II reporting 8. Demonstrated success regarding design thinking, strategies for evaluating technology through a pedagogical lens (i.e. SAMR, TPACK) 9. Demonstrated success regarding technology professional development with school district administrators 10. Experience in reporting and data analysis; experience with Slate, Banner, and Cognos is preferred. 11. Experience with relational database, SQL, SPSS, and ability to manipulate data using SQL and ACCESS 12. Demonstrated excellent written and oral communication skills, strong interpersonal and consensus building collaboration skills.
JOB GOAL:	<p>The Director must be a strategic thinker with extensive experience working with teachers and administrators around the strategic and measurable use of data and technology as a tool to support student learning and achievement. This includes K-12 professional development experience, a focus on curriculum, and demonstrated experience with assistive technologies to ensure equitable learning opportunities for all scholars. Strong communication, organization, and interpersonal skills, and the enthusiasm and credibility to create and sustain instructional momentum in the appropriate use of technology. The Director will assist the Executive Director in overseeing the district's Information and Technology department, guiding, supporting, mentoring, monitoring and evaluating technology team members to ensure that each of them serves as a strong leader and creates an environment of shared knowledge and purpose among the technology team. The Director will assist in the development and implement a strategic vision for the use of technology in the district in both the academic and infrastructural systems Universal Design</p>

Funding Source: General Fund

A complete job description can be found on the District's website at www.newburghschools.org under the 'DISTRICT' tab/Employment with the District.

- **Internal applicants must** submit a current resume and letter of interest to:

Office of Human Resources, 124 Grand St. Newburgh, NY 12550 **OR FAX to: 563-3468**

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- **External applicants & Certified Newburgh Substitute teachers** must respond via the OLAS Web Site (www.olasjobs.org) on or before the above closing date.

MEL: sb