DATE: March 4, 2021

MEMO: TO ALL SCHOOLS – PLEASE POST

FROM: Michael McLymore
Assistant Superintendent for Human Resources

RE: Anticipated vacancies – CSEA - Cleaner

At the present time the District has the following anticipated vacancies:

<table>
<thead>
<tr>
<th>Posting Name</th>
<th>Location</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>CLEN-067</td>
<td>Temple Hill School</td>
<td>Cleaner</td>
</tr>
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<td></td>
<td></td>
<td>Shift: 6:30 AM – 3:30 PM</td>
</tr>
</tbody>
</table>

QUALIFICATIONS:
Some knowledge of cleaning methods, materials and equipment; ability to understand and follow simple oral and written directions; ability to get along well with others; ability to read and write; thoroughness; cleanliness; good physical condition.

- **Internal applicants must** submit a current resume and letter of interest to: Office of Human Resources, 124 Grand St. Newburgh, NY 12550 **OR** FAX to: 563-3468

- **External applicants** must apply through the District’s NEW online application system: [RecruitFront](#) on or before the above closing date.

**Funding Source:** General Fund

**PLEASE DO NOT E-MAIL directly to Mr. McLymore.**

**PLEASE INCLUDE POSTING Name ON ALL CORRESPONDENCE**

MM: sb