DATE: February 19, 2020  *REVISED*

*Location changed from NFA W to Gidney Ave. School*

MEMO: TO ALL SCHOOLS – PLEASE POST

FROM: Michael McLymore  
Assistant Superintendent for Human Resources

RE: Anticipated vacancies – CSEA - Cleaner

At the present time the District has the following anticipated vacancies:

<table>
<thead>
<tr>
<th>Posting Name</th>
<th>Location</th>
<th>Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>CLEN-GAM-071</td>
<td>Gidney Avenue School</td>
<td>Cleaner</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Shift: 3 PM – 11 PM</td>
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</tbody>
</table>

QUALIFICATIONS:
Some knowledge of cleaning methods, materials and equipment; ability to understand and follow simple oral and written directions; ability to get along well with others; ability to read and write; thoroughness; cleanliness; good physical condition.

Internal Applicants: Transfers submit a letter of interest and resume to:

Michael McLymore, Assistant Superintendent of Human Resources  
124 Grand Street, Newburgh, NY 12550

External Applicants: must have a completed application on file, submit a letter of interest and resume to:

Office of Human Resources,  
124 Grand St., Newburgh, NY 12550

Or FAX to: 845-563-3468

PLEASE DO NOT E-MAIL directly to Mr. McLymore. Please use the ‘Letter of Interest’ template found on the district’s website (www.newburghschools.org) under “DISTRICT/Employment with the District.”

PLEASE INCLUDE POSTING Name ON ALL CORRESPONDENCE

MM: sb