



**Dr. Roberto Padilla**  
 Mr. Ed Forgit  
 Mr. Michael McLymore  
 Ms. Sara Feliz  
 Dr. Lisamarie Spindler  
 Mr. Gregory Kern  
 Mr. Chris Bayer

**Superintendent of Schools**  
 Deputy Superintendent  
 Asst. Superintendent, Human Resources  
 Asst. Superintendent, Elementary Curriculum & Instruction  
 Asst. Superintendent, Secondary Curriculum & Instruction  
 Asst. Superintendent, Finance  
 Asst. Superintendent, Exceptional Learners

This posting will end at 4:00PM on  
 Thursday, September 12, 2019

DATE: August 29, 2019

MEMO: TO ALL SCHOOLS – PLEASE POST

FROM: Michael McLymore *MM*  
 Assistant Superintendent for Human Resources

RE: Anticipated vacancies – CSEA - Cleaner

At the present time the District has the following anticipated vacancies:

Posting Name	Location	Position	Qualifications
CLEN-SMS-022	South Middle School  Shift: 3 PM – 11 PM	*Transfers or Application on File	Some knowledge of cleaning methods, materials and equipment; ability to understand and follow simple oral and written directions; ability to get along well with others; ability to read and write; thoroughness; cleanliness; good physical condition.

**Internal Applicants:** Transfers submit a letter of interest and resume to:

Michael McLymore, Assistant Superintendent of Human Resources  
 124 Grand Street, Newburgh, NY 12550

**External Applicants:** must have a completed application on file, submit a letter of interest and resume to:

Office of Human Resources,  
 124 Grand St., Newburgh, NY 12550

Or FAX to: 845-563-3468

**PLEASE DO NOT E-MAIL directly to Mr. McLymore.** Please use the ‘Letter of Interest’ template found on the district’s website ([www.newburghschools.org](http://www.newburghschools.org)) under “DISTRICT/Employment with the District.”

**PLEASE INCLUDE POSTING Name ON ALL CORRESPONDENCE**

MM: sb