

DATE: June 11, 2026  
MEMO: TO ALL BUILDINGS-PLEASE POST  
FROM: Genieve Holder  
Assistant Superintendent of Human Resources  
RE: Anticipated Vacancy – ASSISTANT PRINCIPAL-District

This posting will end at 4:00PM  
on Sunday, June 21, 2026  
\*Re-Post\*

**\*Previous applicants are still under consideration**

At the present time the district has the following anticipated vacancy(s):

**POSTING NAME: Assistant Principal-District**

**Qualifications:**

- NYS School Administrator/Supervisor (SAS) **OR** School Building Leader (SBL) Certification
- Master's Degree required
- Certified Danielson Framework for Teaching 2011 Evaluator.
- At least 5 years of successful teaching experience.
- Demonstrated experience in Trauma-Informed Care, Restorative Justice practices, and the use of data to drive instructional interventions.

**Job Goal:**

The Assistant Principal will serve as an instructional leader dedicated to narrowing the achievement gap and ensuring equitable outcomes for all students. They will utilize leadership, supervisory, and administrative skills to promote educational development of students, ensure professional growth for faculty, and foster a safe, inclusive environment that bridges the gap between the school, district, and community.

**Funding Source:** General Fund

A complete job description can be found on the District's website at [www.newburghschools.org](http://www.newburghschools.org) under the 'DISTRICT' tab/Employment with the District.

- **Internal applicants must** submit a current resume and letter of interest to:  
Office of Human Resources, 124 Grand St. Newburgh, NY 12550 **OR** **FAX to: 563-3468**
- **External applicants & Certified Newburgh Substitute teachers** must respond via the OLAS Web Site ([www.olasjobs.org](http://www.olasjobs.org)) on or before the above closing date.

**PLEASE DO NOT E-MAIL directly to Ms. Holder**

GH: sp