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 Dr. Madeline Diamond
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 Ms. Kimberly Rohring
 Ms. Michelle Mc Kitty-Bromley

Deputy Superintendent
 Asst. Superintendent, Secondary Curriculum & Instruction
 Asst. Superintendent, Student Support Services
 Asst. Superintendent, Human Resources
 Asst. Superintendent, Chief Information & Data Officer
 Asst. Superintendent, Elementary Curriculum & Instruction
 Asst. Superintendent, Finance/Chief Financial Officer
 Asst. Superintendent, Exceptional Learners

DATE: September 22, 2026

MEMO: TO ALL BUILDINGS-PLEASE POST

FROM: Dr. Madeline Diamond
 Assistant Superintendent of Human Resources

RE: Anticipated Vacancies – **Instructional Coach- Pre-K**

This posting will close at 4 PM
 on Thursday, October 1, 2026
 Repost

At the present time the district has the following anticipated vacancy(s):

POSTING NAME: Instructional Coach – Pre-K

Job Goal:

The Pre-K Instructional Coach serves as a district-wide resource and partner in excellence for early childhood education across all Newburgh Enlarged City School District Pre-K sites. This position supports high-quality instruction in all content areas — literacy, mathematics, social-emotional learning, science, and the arts — through a lens of Developmentally Appropriate Practice (DAP). The Pre-K Instructional Coach works collaboratively with classroom teachers, Community-Based Organizations (CBOs), building leaders, and the Pre-K Principal to strengthen the continuum of learning from birth through kindergarten entry.

This is a joyful, dynamic, and mobile role. The ideal candidate brings deep knowledge of early childhood pedagogy, a genuine passion for young learners and their families, and the flexibility and energy to serve multiple school sites and community partners across the district.

QUALIFICATIONS:	<u>Required</u> • New York State certification in Early Childhood Education (Birth–Grade 2) or Students with Disabilities (Birth–Grade 2), or equivalent • Minimum five (5) years of successful classroom teaching experience in Pre-K, Kindergarten, or early childhood settings • Demonstrated knowledge of Developmentally Appropriate Practice (DAP) and early childhood learning progressions • Familiarity with the NYS Pre-K Foundation for the Common Core and On My Way Pre-K program framework • Strong interpersonal skills with the ability to build relationships across diverse communities, settings, and organizational cultures • Ability to travel between multiple school and CBO sites throughout the Newburgh area on a daily basis • Valid New York State driver's license or reliable transportation
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	<u>Preferred</u> • Experience as an instructional coach, teacher leader, mentor, or curriculum specialist. • Experience supporting teachers across multiple schools or grade levels. • Knowledge of the New York State Prekindergarten Learning Standards, high-quality instructional practices, and authentic assessment. • Experience facilitating professional learning communities, modeling lessons, and using data to improve instruction • Master’s degree in Early Childhood Education, Curriculum & Instruction, Educational Leadership, or a related field.
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A complete job description can be found on the District’s website at www.newburghschools.org under the ‘DISTRICT’ tab/Employment with the District.

- **Internal applicants must** submit a current resume and letter of interest to:
Office of Human Resources, 124 Grand St. Newburgh, NY 12550 **OR** FAX to: 563-3468
- **External applicants & Certified Newburgh Substitute teachers** must respond via the OLAS Web Site (www.olasjobs.org) on or before the above closing date.

MD:sp