

DATE: June 11, 2026  
MEMO: TO ALL BUILDINGS-PLEASE POST  
FROM: Genieve Holder  
Assistant Superintendent of Human Resources  
RE: Anticipated Vacancies – **Literacy Instructional Coach-Elementary**

This posting will end at 4:00PM  
on Saturday, June 20, 2026

At the present time the district has the following anticipated vacancy(s):

**POSTING NAME: Literacy Instructional Coach - Elementary**

**Qualifications:**

**Required:**

- Valid New York State teaching certification.
- Minimum of five years of successful elementary teaching experience.
- Demonstrated expertise in literacy instruction and intervention.
- Extensive knowledge of foundational literacy skills, reading comprehension, vocabulary development, writing instruction, and literacy assessment.
- Experience analyzing student achievement data to drive instructional decision-making.
- Strong leadership, communication, facilitation, and collaboration skills.
- Ability to work effectively with teachers, administrators, instructional coaches, and district leadership.

**Preferred:**

- Certification in Reading Instruction and/or Reading Interventions.
- Master's Degree or advanced coursework in Literacy, Reading, Curriculum and Instruction, or a related field.
- Demonstrated knowledge and application of the Science of Reading.
- Experience serving as an instructional coach, literacy coach, teacher leader, or curriculum leader.
- Familiarity with Magnetic Literacy and related literacy assessment systems.
- Experience designing and delivering professional learning for educators.

**Job Goal:**

The Newburgh Enlarged City School District seeks an exceptional Elementary Literacy Instructional Coach to provide districtwide leadership and support for literacy instruction, intervention, and professional learning across elementary schools. The successful candidate will work closely with teachers, building administrators, instructional coaches, and district leaders to strengthen literacy outcomes through the implementation of evidence-based instructional practices aligned with the Science of Reading.

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The Elementary Literacy Instructional Coach will serve as a district resource and model of instructional excellence, supporting the implementation of high-quality literacy instruction, interventions, curriculum resources, and assessment practices that promote success for all students.

This position requires a strong commitment to coaching, collaboration, and continuous improvement, with a focus on fostering student-centered learning environments that promote academic success for all learners.

A complete job description can be found on the District's website at [www.newburghschools.org](http://www.newburghschools.org) under the 'DISTRICT' tab/Employment with the District.

- **Internal applicants must** submit a current resume and letter of interest to:  
Office of Human Resources, 124 Grand St. Newburgh, NY 12550 **OR** FAX to: 563-3468
- **External applicants & Certified Newburgh Substitute teachers** must respond via the OLAS Web Site ([www.olasjobs.org](http://www.olasjobs.org)) on or before the above closing date.

**PLEASE DO NOT E-MAIL directly to Ms. Holder**

GH: sb