



Ms. Onyx Peterson
 Dr. Elisa Correa-Soto
 Dr. Natasha Freeman-Mack
 Dr. Madeline Diamond
 Mr. Joseph McGrath
 Dr. Shannon O'Grady
 Ms. Kimberly Rohring
 Ms. Michelle Mc Kitty-Bromley

Deputy Superintendent
 Asst. Superintendent, Secondary Curriculum & Instruction
 Asst. Superintendent, Student Support Services
 Asst. Superintendent, Human Resources
 Asst. Superintendent, Chief Information & Data Officer
 Asst. Superintendent, Elementary Curriculum & Instruction
 Asst. Superintendent, Finance/Chief Financial Officer
 Asst. Superintendent, Exceptional Learners

DATE: October 7, 2026
 MEMO: TO ALL SCHOOLS-PLEASE POST
 FROM: Dr. Madeline Diamond
 Assistant Superintendent for Human Resources

This posting will close at 4 PM on
 Wednesday, October 21, 2026

RE: **Internal Vacancy(ies) -After School Academic Support Program- South Middle School
 -CSEA Clerical & School Monitor**

Anticipated Program Dates: November 2026- April 2027

Anticipated Program Days/Hours: Monday – Thursday (2:30PM- 4:30PM)

Please note: Snow, inclement weather, or school closing days will not be made up.

ANTICIPATED STAFF ORIENTATION DATES AND TIMES: TBD

ANTICIPATED INTERVIEW DATES: TBD

Applicants MUST hold NYS Certification in the area they are applying*

Title	# of staff needed	Miscellaneous Info: (requirements)
SMS-SMON	4- School Monitors; 4 Sub School Monitors (May be shared)	Preference will be given to School Monitors who work at South Middle School. Not to exceed 8 hours.
SMS-CLRCL	1- Typist; 1 Sub Typist	Preference will be given to typists who work at SMS. Not to exceed 8 hours per week.

Funding Source: SIG Grant

REMUNERATION: As per the hourly rate according to the CSEA Collective Bargaining Agreement.

NOT TO EXCEED: 8 hours per week

- All staff **MUST** attend orientation and/or professional development.

These positions may be shared. Contingent upon student enrollment, funding from the SIG Grant, and Board Approval.

Preference will be given to the employees currently working at South Middle School. Preference will also be given to teachers who can commit to all session dates. Participating in interviews and Board Approval does *not* guarantee program placement.

Internal candidates must respond online through the District's website, under the "DISTRICT" tab, under "Employment with the District" Click on 'APPLY' alongside of the posting.

PLEASE DO NOT E-MAIL directly to Dr. Diamond. Paper applications will not be accepted.

MD:sp