

Ms. Onyx Peterson  
Dr. Elisa Correa-Soto  
Dr. Natasha Freeman-Mack  
Ms. Marcie Heywood  
Ms. Genieve Holder  
Mr. Joseph McGrath  
Dr. Shannon O'Grady  
Ms. Kimberly Rohring  
Ms. Michelle Mc Kitty-Bromley

Deputy Superintendent  
Asst. Superintendent, Secondary Curriculum & Instruction  
Asst. Superintendent, Student Support Services  
Asst. Superintendent, Pre K - 2  
Asst. Superintendent, Human Resources  
Asst. Superintendent, Chief Information & Data Officer  
Asst. Superintendent, Elementary Curriculum & Instruction  
Asst. Superintendent, Finance/Chief Financial Officer  
Asst. Superintendent, Exceptional Learners

DATE: January 13, 2026

MEMO: TO ALL BUILDINGS-PLEASE POST

FROM: Genieve Holder   
Assistant Superintendent of Human Resources

RE: Internal Postings- **ANTICIPATED INTERNAL POSTING**

This posting will end at 4:00 PM on  
Thursday, January 22, 2026  
\*Repost\*

**Repost 2025-2026 School Year-21<sup>st</sup> Century After-School Academy at HMS**

**CLERICAL:**

All programs are run on Tue, Wed, & Thurs, for one (1) hour immediately after regular dismissal hours when school is in session. Preference may be given to building staff and/or previous 21<sup>st</sup> Century staff members. Bilingual preferred.

**Anticipated Program Dates:** January 2026 - May 2026

**Program Time:** 2:15 PM - 3:15 PM

**Postings for: Heritage Middle School**

POSTING NAME	# POSITIONS	LOC
21st-CLER-HMS	1 - Clerical	HMS
21 <sup>st</sup> -CLER-SUBS-HMS	1-Sub Clerical	HMS

**REMUNERATION:** As per the hourly rate according to the CSEA Collective Bargaining Agreement.

**ANTICIPATED INTERVIEW DATE:** TBD

**ANTICIPATED ORIENTATION DATE:** TBD

**NOT TO EXCEED:** 85 HRS PER CLERICAL

**Internal candidates** must respond online through the District's website, under the "DISTRICT" tab, under "Employment with the District" Click on 'APPLY' alongside of the posting.

Dates and times subject to change. Contingent upon enrollment and funding from the 21<sup>st</sup> Century Learning Community Center Grant. All are encouraged to apply.

GH:sp