

**NEWBURGH ENLARGED CITY SCHOOL DISTRICT
PROCEEDINGS
AT A REGULAR MEETING
Tuesday, December 20, 2011**

The Regular Meeting of the Board of Education was held Tuesday, December 20, 2011, in the Auditorium of the Board of Education/Library Complex, 124 Grand Street, Newburgh, NY 12550.

PRESENT: Mr. Levinstein, Mr. Lewis, Mrs. McAfee, Ms. Prokosch, Mr. Vesely, Mr. Woodhull and Ms. Fuchek.

ABSENT: Mr. Giudice and Ms. Resch.

ALSO PRESENT: Mr. Pizzo, Mr. Forgit, Mr. Jensen, Mrs. Leimer, Mr. McLymore, Dr. Noriega, Mr. Pacella, Dr. Shanahan and David Shaw, Esq.

Ms. Fuchek presided; the meeting opened at 7:00 p.m. Ms. Prokosch led the Pledge of Allegiance.

REPORT FROM THE SUPERINTENDENT

*Recognition: District Grade 5 Math Meet Winners
Gregory Thompson, Media Technician*

Mr. Pizzo stated that we are all delighted to recognize nine students, each representing one of our seven elementary schools and two K-8 schools. These students achieved with distinction by winning the 2011 Grade 5 District-wide Math Meet. We are all very proud of the effort of these distinguished students and we want to let them know how much we appreciate their dedication. Ms. Mary Jo Bowdoin, our District Director of Mathematics, was asked to share a little about the Meet, and would then call the students to the dais to receive a Medallion and Certificate of Achievement. Mr. Pizzo acknowledged school administrators who joined us tonight in recognizing the students for their achievement.

Ms. Bowdoin provided background of the Math Meet and noted that this is our first Grade 5 District-wide Math Meet. She said that we traditionally have always had Grade 6 Math Meets but because our grade 6 students have moved to middle level schools, they now can compete in County-wide competitions. Ms. Bowdoin thought that it was important to carry on the tradition. Three of the District's Math Specialists, Myra Catala, Jeanne Ciccone and Janet Rigoli, assisted Ms. Bowdoin in congratulating the following students:

Grade 5 District-wide Math Meet Winners

Marcus M.	-	Balmville School
Aleksey M.	-	Fostertown School
Leilani C.	-	Gardnertown School
Michael V.	-	Gidney Avenue Memorial School
Elijah B.	-	Horizons on the Hudson
Ariyana A.	-	Meadow Hill School
Maura P.	-	New Windsor School
Nina Z.	-	Temple Hill School
Dillon K.	-	Vails Gate School

Following the recognition of the students, Mr. Pizzo stated that we are also delighted to present a certificate of appreciation to Mr. Greg Thompson who for many years has provided support to the Board of Education, the Superintendent of Schools, the administrators and the children of the Newburgh Enlarged City School District. Mr. Thompson will be retiring at the end of December and we all wish him the best. We also hope that he will agree to continue to help us during the public meetings of the Board and capture with his camera the special moments that we have. Ms. Fuchek and Mr. Pizzo presented Greg with a Certificate of Achievement.

PUBLIC DISCUSSION AND COMMENT ON AGENDA ITEMS

There were no speakers.

AGENDA ITEMS – BOARD PRESIDENT

- A. **First Reading of Revised District Policies:**
 - *Comprehensive Student Attendance Policy No. 5200*
 - *Audit Committee Policy No. 6653*

Ms. Fuchek stated that we are all very proud of the work that is done here in this school district in educating our students of this community. She had an opportunity yesterday to participate in a site visit at Newburgh Free Academy’s Career & Tech Program with representatives from St. Christopher’s, a private school in Westchester County, who will be opening up a campus in New Windsor sometime in January 2012. Ms. Fuchek was happy to report that the Superintendent from St. Christopher’s was very impressed with our comprehensive program and noted that it should be a model program for New York State.

Another opportunity Ms. Fuchek spoke about was her participation in a staff development program facilitated by Heidi Hays Jacobs. The staff of Horizons on the Hudson made a presentation on the school’s IB program. Ms. Jacobs shared that she was very impressed with the elementary IB program at Horizons and to their credit, the school achieved accreditation after its first application process. Ms. Fuchek thanked everyone for their hard work and invited those not familiar with all the District has to offer to please take time to visit our schools.

AGENDA ITEMS – SUPERINTENDENT

- A. **Resolution to Approve Facilities Project Change Orders Associated with Approved Projects:** *(NFA Renovation Project, NFA Autobody Project and HOH Renovation Project); (NFA North Campus Addition/Alterations Project); (Vails Gate Renovation Project Set 1 & Set 2 & Gardnertown Renovation Project) and (GAMS Renovation Projects)*

RESOLVED, that the Board of Education hereby approves the following change orders associated with each of the approved projects pursuant to the recommendation and prior approval of the Owner’s Representative and the Superintendent in accordance with the District Change Order Commitment Approval & Authorization Process.

		Change Order	Previous Contract	Revised Contract
Order No.	Description	Amount	Amount	Amount
A. NFA-Renovation (Project 001-020), NFA-Autobody (Project 004-003)-& HOH-Renovation (Project 017-012)				
1. Key Interior, LLC				
9	NFA: Infill slab depressions discovered when existing unit ventilators were removed to prep floor for installation of new UV’s as directed by the Architect due to a discovered condition.	\$6,500.00	\$1,418,203.08	\$1,424,703.08
2. Vardon, Inc.				
7	NFA: Upgrade existing Pneumatic actuation and controls as required for controls of new units installed as directed by the Architect per the district’s request.	\$16,150.29	\$1,616,311.65	\$1,632,461.94

3. Napp Electric Contractor Company Inc.				
2	NFA: Replacement of the standard smoke detection in the Planetarium as directed by the Architect per the districts request.	\$5,136.72	\$570,800.00	\$575,936.72
3	NFA: Installation of the heat trace element on the unit piping located above the pool as directed by the Architect per the districts request.	\$2,754.00	\$575,936.72	\$578,690.72
TOTAL NFA-Ren. (Project 001-020), NFA-Autobody (Project 004-003) & HOH-Ren. (Project-017-012)		\$30,541.01		
B. North Junior High School Addition/Alterations Project (002-011)				
1. Carter Contracting Company Corp.				
123	Remove ACM in ground floor girls room and clean outside of room as directed by the Architect due to a discovered condition.	\$3,072.00	\$5,137,520.00	\$5,140,592.00
124	Credit for acceptance of minor incomplete work or unsatisfactory work as directed by the Architect per the district's request.	(\$15,000.00)	\$5,140,592.00	\$5,125,592.00
TOTAL NJHS- Addition/Alterations (Project 002-011)		(\$11,928.00)		
C. Vailsgate-Renovation-Set 1 (Project 018-005), Vailsgate-Renovation-Set 2 (Project 018-007)-& Gardnertown-Renovation (Project 019-008)				
1. Unity Mechanical Corp.				
1	VG-Set 1-Dismantle and remove two existing expansion tanks from the existing boiler room as directed by the Architect per the district's request.	\$4,620.00	\$367,760.00	\$372,380.00
2	VG-Set 1-Install one new expansion tank to replace existing expansion tanks in the existing boiler room as directed by the Architect per the district's request.	\$25,344.00	\$372,380.00	\$397,724.00
1. Profex, Inc.				
8	VG-Set # 1-Provide and Install window shades for new windows as directed by the Architect per the district's request.	\$17,544.50	\$1,520,767.00	\$1,538,311.50
9	VG-Set # 2-Provide and Install window shades for new windows as directed by the Architect per the district's request.	\$17,544.50	\$1,538,311.50	\$1,555,856.00
TOTAL Vailsgate-Ren. Set-1(Project 018-005), Vailsgate-Ren.-Set-2 (Project 018-007) & Gardnertown-Ren. (Project-019-008)		\$65,053.00		
D. GAMS-Renovation Project (006-009)				
1. Key Interiors, LLC				
2	Provided fire rated shaft wall separation to existing nonconforming walls between classroom and corridor to maintain code compliance as directed by the Architect due to a discovered condition.	\$30,923.02	\$2,660,812.83	\$2,691,735.85
3	Provided fire rated shaft wall separation to existing nonconforming walls between corridor and stair enclosure to maintain code compliance as directed by the Architect due to a discovered condition.	\$5,720.21	\$2,691,735.85	\$2,697,456.06
4	Provided patching and repairs to existing plaster walls in preparation to finish painting as directed by the Architect due to discovered conditions.	\$3,724.28	\$2,697,456.06	\$2,701,180.34
5	Perform demolition of existing walls and ceilings in rooms 205 and 207 as directed by the Architect per the district's request.	\$13,767.50	\$2,701,180.34	\$2,714,947.84
6	Provide structural steel as required to support roof top mechanical units above rooms 205 and 207 as directed by the Architect per the district's request.	\$13,548.15	\$2,714,947.84	\$2,728,495.99
7	Provide all framing, doors, framing & hardware in rooms 205 and 207 as directed by the Architect per the district's request.	\$8,910.11	\$2,728,495.99	\$2,737,406.10
8	Remove and re-install built up roofing required to successfully install curbs for roof top HVAC units above rooms 205 and 207 as directed by the Architect per the district's request.	\$14,779.80	\$2,737,406.10	\$2,752,185.90
9	Provide fire rated walls and soffits assemblies in rooms 205 and 207 as directed by the Architect per the district's request.	\$11,558.74	\$2,752,185.90	\$2,763,744.64
10	Provide gypsum wall assemblies to separate rooms 205 and 205 as directed by the Architects per the district's request.	\$12,232.04	\$2,763,744.64	\$2,775,976.68
11	Provide ceramic tile patching in second floor corridor where walls were removed to allow door installation as directed by the Architect per the district's request.	\$4,310.78	\$2,775,976.68	\$2,780,287.46
2. Napp Electric Contractor Co, Inc.				
4	Provide receptacles, tele-data, emergency shut downs for receptacles in rooms 205 and 207 as directed by the Architect per the district's request.	\$19,837.00	\$1,057,630.25	\$1,077,467.25
5	Provide electrical panels, breakers and feeders in rooms 205 & 207 as directed by the Architect per the district's request.	\$19,990.00	\$1,077,467.25	\$1,097,457.25
6	Provide lighting, PA, FA devices and data wiring in rooms 205 & 207 as directed by the Architect per the district's request.	\$19,552.00	\$1,097,457.25	\$1,117,009.25
7	Provide wiring for new mechanical equipment and installation of variable frequency drive motors in rooms 205 and 207 as directed by the Architect per the district's request.	\$11,521.00	\$1,117,009.25	\$1,128,530.25
TOTAL GAMS: Renovation (Project 006-009)		\$190,374.63		
Total Change Orders Approved for All Contractors included in this Resolution:		\$274,040.64		

Mr. Woodhull moved the resolution, seconded by Mr. Vesely.

ROLL CALL:

Ayes: Mr. Levinstein, Mr. Lewis, Mrs. McAfee, Ms. Prokosch, Mr. Vesely, Mr. Woodhull and Ms. Fuchek.
Motion Carried: 7-0.

B. Resolution to Accept and Approve the Proposal Submitted by Minuta Architecture, PLLC, to Amend and Extend their Existing Agreement to Provide Comprehensive Architectural Services Related to the Replacement of the Main Entrance-Exterior Stairs at Temple Hill School

BE IT RESOLVED, the Board of Education of the Newburgh Enlarged City School District hereby accepts and approves the proposal dated December 12, 2011 as submitted by Minuta Architecture, PPLC to amend and extend their existing agreement, to provide comprehensive architectural services related to the replacement of the Main Entrance (Exterior) Stairs at the Temple Hill School.

Mr. Woodhull moved the resolution, seconded by Mr. Levinstein.

ROLL CALL:

Ayes: Mr. Levinstein, Mr. Lewis, Mrs. McAfee, Ms. Prokosch, Mr. Vesely, Mr. Woodhull and Ms. Fuchek.
Motion Carried: 7-0.

AGENDA ITEMS – ASSISTANT SUPT. STUDENT INTERVENTION AND SUPPORT SERVICES

A. Resolution to Approve Facility Use Requests

BE IT RESOLVED, that the Board of Education of the Newburgh Enlarged City School District hereby approves the use of school district facilities pursuant to the request submitted by each organization:

- 1. Kids' Zone Volunteer Income Tax Assistance**
- 2. Orange County Department of Human Resources**

Ms. Prokosch moved the resolution, seconded by Mr. Vesely.

ROLL CALL:

Ayes: Mr. Levinstein, Mr. Lewis, Mrs. McAfee, Ms. Prokosch, Mr. Vesely, Mr. Woodhull and Ms. Fuchek.
Motion Carried: 7-0.

B. Recommendations from the Committees on Special Education

Mr. Woodhull moved the recommendations, seconded by Mr. Levinstein.

ROLL CALL:

Ayes: Mr. Levinstein, Mr. Lewis, Mrs. McAfee, Ms. Prokosch, Mr. Vesely, Mr. Woodhull and Ms. Fuchek.
Motion Carried: 7-0.

- C. **Resolution to Rescind an Authorization to Execute a Service Agreement with Orange/Ulster BOCES Approved at the July 12, 2011 Board Meeting and Further Authorizes the Superintendent of School to Execute a Consultant Agreement with Dr. Richard Hahn to Provide Psychiatric Evaluations to Particular Students with Disabilities and to Provide Professional Development to District Staff**

BE IT RESOLVED, that the Board of Education of the Newburgh Enlarged City School District hereby rescinds the resolution to authorize the Superintendent of Schools to execute an initial service agreement with Orange/Ulster BOCES, which was approved at the July 12, 2011 Board Meeting; and

BE IT FURTHER RESOLVED, that the Board hereby authorizes the Superintendent of Schools, to execute an agreement with Dr. Richard Hahn to provide psychiatric evaluations to particular students with disabilities, as well as professional development for professional and paraprofessional staff, observations of students, and consultations with parents and community agencies for the period of September 1, 2011 through June 30, 2012 at a cost not to exceed \$5,000. A copy of said Agreement shall be incorporated by reference within the minutes of this meeting.

(Funding Source: IDEA Part B Section 611-Regular)

Mr. Woodhull moved the resolution, seconded by Mr. Vesely.

ROLL CALL:

Ayes: Mr. Levinstein, Mr. Lewis, Mrs. McAfee, Ms. Prokosch, Mr. Vesely, Mr. Woodhull and Ms. Fuchek.
Motion Carried: 7-0.

- D. **Resolution to Authorize the Superintendent of Schools to Execute a Consultant Agreement with Terri Copans, Ph.D., to Provide Independent Evaluations Upon Parental Request**

BE IT RESOLVED, that the Board of Education of the Newburgh Enlarged City School District hereby authorizes Ralph A. Pizzo, Superintendent of Schools to enter into a Consultant Agreement with Terri Copans, Ph.D. to provide independent evaluations upon parental request for the period of December 20, 2011 through June 30, 2012 at an amount not to exceed \$5,000.00. A copy of said Agreement shall be incorporated by reference with the minutes of this meeting. *(Funding Source: IDEA Part B Section 611)*

Mr. Woodhull moved the resolution, seconded by Mr. Levinstein.

ROLL CALL:

Ayes: Mr. Levinstein, Mr. Lewis, Mrs. McAfee, Ms. Prokosch, Mr. Vesely, Mr. Woodhull and Ms. Fuchek.
Motion Carried: 7-0.

- E. **Resolution to Authorize the Superintendent of Schools to Execute an Agreement with Hazelden Foundation for the Purchase of Electronic Subscriptions, Training and Implementation Materials to Execute the Olweus Anti-Bully Management Program**

BE IT RESOLVED, that the Board of Education of the Newburgh Enlarged City School District hereby authorizes Ralph A. Pizzo, Superintendent of Schools, to execute an

agreement with Hazelden Foundation, located at PO Box 266, Center City, MN 55012, to purchase three-year electronic subscriptions, training and implementation materials to execute the Olweus Anti-Bullying Management Program in all of the District's schools at a cost not to exceed \$25,000. A copy of said Agreement shall be incorporated by reference within the minutes of this meeting. (Funding Source: Title II, Part A – Preparing, Training and Recruiting Highly Qualified Teachers and Principals)

Mr. Levinstein moved the resolution, seconded by Mr. Vesely.

ROLL CALL:

Ayes: Mr. Levinstein, Mr. Lewis, Mrs. McAfee, Ms. Prokosch, Mr. Vesely, Mr. Woodhull and Ms. Fuchek.
Motion Carried: 7-0.

AGENDA ITEMS – ASSISTANT SUPERINTENDENT CURRICULUM AND INSTRUCTION

- A. Resolution to Approve the Participation of the NFA Electronic Keyboard Ensemble Students to Attend and Perform at the Ohio Music Educators Association State Conference in Columbus, Ohio from February 16-17, 2012**

WHEREAS, the Board of Education encourages participation in extracurricular activities;

BE IT RESOLVED, that the Board of Education approves the participation of the NFA Electronic Keyboard Ensemble students to attend an overnight field trip to perform at the Ohio Music Educators' Association State Conference in Columbus, Ohio from February 16-17, 2012.
(Funding Source: Fine & Performing Arts Budget)

Mr. Lewis moved the resolution, seconded by Mr. Vesely.

ROLL CALL:

Ayes: Mr. Levinstein, Mr. Lewis, Mrs. McAfee, Ms. Prokosch, Mr. Vesely, Mr. Woodhull and Ms. Fuchek.
Motion Carried: 7-0.

- B. Resolution to Approve the Participation of the NFA Varsity Baseball Team to Attend the Mingo Bay Baseball Classic Tournament in Myrtle Beach, South Carolina from April 7-14, 2012**

WHEREAS, the Board of Education encourages participation in extracurricular activities;

BE IT RESOLVED, that the Board of Education approves the Newburgh Free Academy Varsity Baseball Team to attend the Mingo Bay Baseball Classic Tournament in Myrtle Beach, South Carolina from April 7-14, 2012.
(Funding Source: General Funds – Athletics/Booster Club)

Mr. Lewis moved the resolution, seconded by Mr. Woodhull.

ROLL CALL:

Ayes: Mr. Levinstein, Mr. Lewis, Mrs. McAfee, Ms. Prokosch, Mr. Vesely, Mr. Woodhull and Ms. Fuchek.
Motion Carried: 7-0.

C. Resolution to Authorize the Superintendent of Schools to Execute an Agreement with Naviance to Purchase Software Subscriptions and Training to Assist School Counselors Develop and Manage Student Academic, College and Career Plans and Student Data

BE IT RESOLVED, that the Board of Education of the Newburgh Enlarged City School District hereby authorizes Ralph A. Pizzo, Superintendent of Schools, to execute an agreement with Naviance, a Hobsons Company, located at 3033 Wilson Blvd, Suite 500, Arlington, VA, 22201, to purchase software subscriptions and training to help school counselors develop and manage student academic, college and career plans and student data at a cost not to exceed \$24,000. A copy of said Agreement shall be incorporated by reference within the minutes of this meeting.

(Funding Source: Title I, Part A)

Mr. Lewis moved the resolution, seconded by Ms. Prokosch.

ROLL CALL:

Ayes: Mr. Levinstein, Mr. Lewis, Mrs. McAfee, Ms. Prokosch, Mr. Vesely, Mr. Woodhull and Ms. Fuchek.
Motion Carried: 7-0.

D. Resolution to Authorize the Superintendent of Schools to Execute an Agreement with Miravia, LLC, to Provide Professional Development for the Annual Professional Performance Review Preparations and Implementation

BE IT RESOLVED, that the Board of Education of the Newburgh Enlarged City School District hereby authorizes Ralph A. Pizzo, Superintendent of Schools to enter into a Consultant Agreement with Miravia, LLC to provide professional development for the Annual Professional Performance Review preparation and implementation from December 21, 2011 through August 30, 2014 at an amount not to exceed \$256,400. A copy of said Agreement shall be incorporated by reference with the minutes of this meeting.

(Funding Source: Race to the Top; Title II, A and Title I, A)

Mr. Lewis moved the resolution, seconded by Mr. Woodhull.

ROLL CALL:

Ayes: Mr. Levinstein, Mr. Lewis, Mrs. McAfee, Ms. Prokosch, Mr. Vesely, Mr. Woodhull and Ms. Fuchek.
Motion Carried: 7-0.

E. Resolution to Approve Conference Requests

Mr. Woodhull moved the approval, seconded by Mr. Lewis.

ROLL CALL:

Ayes: Mr. Levinstein, Mr. Lewis, Mrs. McAfee, Ms. Prokosch, Mr. Vesely, Mr. Woodhull and Ms. Fuchek.
Motion Carried: 7-0.

Overnight/Out of State Conference Attendance Request

Date Received	Name	Position	Bldg.	Start Date End Date	# Days	Conference Title	Location	Sub	General Funds			External Funds		
									Conference	Cost	Sub	Conference	Cost	Sub
									Cost	Center	Cost	Cost	Center	Cost
11/22/11	Jose Gomez	Math Teacher	Temple Hill Academy	April 25-28, 2012	3	National Council of Teachers of Mathematics Annual Meeting & Exposition	Philadelphia, PA	Yes	None	General	\$195.00			
11/22/11	Jeanne Stiller	Librarian III	Newburgh Free Library	March 15-17, 2012	3	Public Library Association 2012 Conference	Philadelphia, PA	No				\$1,313.00	Library	None
11/22/11	Juana Cantoral	Bilingual Teacher	Temple Hill Academy	February 24 - March 4, 2012	9	One World Classrooms Amazon Schools Travel Project	Mishuali, Ecuador	Yes	None	General	\$585.00			
11/28/11	Patricia Lewis	Librarian I	Newburgh Free Library	March 14-17, 2012	4	Public Library Association 2012 Conference	Philadelphia, PA	No				\$632.00	Library	None
12/6/11	Bruce Greene	Physical Education Teacher	South Middle School	December 14-16, 2011	3	30th Annual U.S. All-Star Track & Field and Cross-Country Clinic	Atlantic City, NJ	Yes	None	General	\$195.00			
12/6/11	William Bianco	Physical Education Teacher	NFA Main Campus	January 9-11, 2012	3	American Football Coaches Association National Convention	San Antonio, TX	Yes	None	General	\$292.50			
12/14/11	Charles Chatham	Physical Education Teacher	NFA Main Campus	June 6-8, 2012	3	NYS High School Football Coaches Association - Downstate All-Stars	Syracuse, NY	Yes	None	General	\$292.50			
12/20/11	Wanda Mejia-Jenkins	Elementary Teacher	Horizons-on-the-Hudson	January 6, 2012	1	Guild of International Baccalaureate Schools of the Northeast Annual Conference	New York, NY	Yes	\$304.04	General	\$97.50			
12/20/11	Ebony Greene	Assistant Principal	Horizons-on-the-Hudson	January 5-7, 2012	3	Guild of International Baccalaureate Schools of the Northeast Annual Conference	New York, NY	No	\$1,105.90	General	None			
12/20/11	Concetta Cracolici	Elementary Teacher	Horizons-on-the-Hudson	January 5-6, 2012	2	Guild of International Baccalaureate Schools of the Northeast Annual Conference	New York, NY	Yes	\$294.50	General	\$97.50			
12/20/11	Kelly Garcia-Omana	Elementary Teacher	Horizons-on-the-Hudson	January 5-6, 2012	2	Guild of International Baccalaureate Schools of the Northeast Annual Conference	New York, NY	Yes	\$503.40	General	\$97.50			
12/20/11	David Brown	Teacher on Special Assignment	Horizons-on-the-Hudson	January 5-7, 2012	3	Guild of International Baccalaureate Schools of the Northeast Annual Conference	New York, NY	No	\$1,070.86	General	None			
12/20/11	Theresa Brown	Director of Fine & Performing Arts	Vails Gate	January 5-7, 2012	3	Guild of International Baccalaureate Schools of the Northeast Annual Conference	New York, NY	No	\$1,070.86	General	None			

BOARD MEETING DECEMBER 20, 2011 (Bolded entries added the PM of 12/20/11)

AGENDA ITEMS – ASSISTANT SUPERINTENDENT FINANCE

A. Resolution to Approve Payment of Property Tax Refunds to Lizzie Realty, LLC

Resolved, that the Board of Education of the Newburgh Enlarged City School District authorize payment of property tax refunds as a result of court orders reducing the real property assessments as follows:

Lizzie Realty LLC	<u>Town of New Windsor</u>	<u>SBL#: 65-2-16.1</u>
	2007-2008	\$ 3,943.24
	2008-2009	\$ 3,753.96
	2009-2010	\$ 3,616.39
	Total	\$ 11,313.59

Mr. Lewis moved the resolution, seconded by Mr. Woodhull.

ROLL CALL:

Ayes: Mr. Levinstein, Mr. Lewis, Mrs. McAfee, Ms. Prokosch, Mr. Vesely, Mr. Woodhull and Ms. Fuchek.

Motion Carried: 7-0.

B. Resolution to Authorize the Superintendent of Schools to Execute an Agreement with the Mid-Hudson Civic Center/Ice Time Sports Complex for Use by the NFA Ice Hockey Team

BE IT RESOLVED, that the Board of Education of the Newburgh Enlarged City School District hereby authorizes the Superintendent of Schools, to execute an agreement with the Mid-Hudson Civic Center/Ice Time Sports Complex for use by the Newburgh Free Academy Ice Hockey Team for the 2011-2012 school year at a cost not to exceed \$10,600.00. A copy of said Agreement shall be incorporated by reference within the minutes of this meeting.

(Funding Source: General Fund - Athletic Budget)

Mr. Lewis moved the resolution, seconded by Mr. Vesely.

ROLL CALL:

Ayes: Mr. Levinstein, Mr. Lewis, Mrs. McAfee, Ms. Prokosch, Mr. Vesely, Mr. Woodhull and Ms. Fuchek.

Motion Carried: 7-0.

C. Resolution to Approve the Following Bid

RESOLVED, that the Board of Education of the Newburgh Enlarged City School District approve the following bid(s):

Bid #12-08 TRANS-2011-2012 Winter Athletic Transportation

George M Carroll Inc	\$ 5,699.00
Newburgh, NY	
Mid State Bus Svc Inc	\$ 19,950.00
Newburgh, NY	
West Point Tours Inc	\$ 8,148.00
Vails Gate, NY	

Mr. Lewis moved the resolution, seconded by Mr. Woodhull.

ROLL CALL:

Ayes: Mr. Levinstein, Mr. Lewis, Mrs. McAfee, Ms. Prokosch, Mr. Vesely, Mr. Woodhull and Ms. Fuchek.
Motion Carried: 7-0.

D. Resolution to Declare a Copier Surplus and Obsolete and to Authorize Disposition of the Same

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the copier outlined below is deemed to be no longer useful or necessary for school district purposes and be declared surplus and obsolete, and authorize disposition of the same.

<u>Building</u>	<u>Description</u>	<u>Quantity</u>
Gardnertown School	Copier-SharpAR651	1

Mr. Lewis moved the resolution, seconded by Mr. Woodhull.

ROLL CALL:

Ayes: Mr. Levinstein, Mr. Lewis, Mrs. McAfee, Ms. Prokosch, Mr. Vesely, Mr. Woodhull and Ms. Fuchek.
Motion Carried: 7-0.

E. Resolution to Accept Bills and Reports

Resolution to accept the following reports:

Treasurer's Report dated October 31, 2011

Budgetary Transfer Report for November 2011

General Fund Budget Status Report dated November 30, 2011

General Fund Payment Reports dated November 3 & 10, 2011

Federal Fund Budget Status Report dated November 30, 2011

Federal Fund Payment Reports dated November 10 & 30, 2011

Library Fund Budget Status Report dated November 30, 2011

Library Fund Payment Reports dated November 8 & 22, 2011

School Lunch Fund Budget Status Report dated November 30, 2011

School Lunch Fund Payment Report dated November 23, 2011

Capital Fund Budget Status Report dated November 30, 2011

Capital Fund Payment Reports dated November 23, 2011

Trust & Agency Payment Reports dated November 10, 23 & 30, 2011

Student Activity Fund Payment Reports dated November 10 & 23, 2011

Scholarship Fund Payment Report for November 2011

Mr. Lewis moved the resolution, seconded by Mr. Woodhull.

ROLL CALL:

Ayes: Mr. Levinstein, Mr. Lewis, Mrs. McAfee, Ms. Prokosch, Mr. Vesely, Mr. Woodhull and Ms. Fuchek.
Motion Carried: 7-0.

AGENDA ITEMS – ASSISTANT SUPERINTENDENT HUMAN RESOURCES

A- H. Human Resources Agenda

Mrs. Leimer requested that the effective date of agenda Item H.4. be amended to reflect **12/16/11** not 12/20/11.

Mr. Lewis motioned to amend agenda Item H.4., seconded by Mr. Vesely.

ROLL CALL:

Ayes: Mr. Levinstein, Mr. Lewis, Mrs. McAfee, Ms. Prokosch, Mr. Vesely, Mr. Woodhull and Ms. Fuchek.

Motion Carried: 7-0.

Mr. Lewis moved to approve Items A-H of the Human Resources Agenda as amended, seconded by Mr. Woodhull.

ROLL CALL:

Ayes: Mr. Levinstein, Mr. Lewis, Mrs. McAfee, Ms. Prokosch, Mr. Vesely, Mr. Woodhull and Ms. Fuchek.

Motion Carried: 7-0.

HUMAN RESOURCES –Regular Agenda Meeting-December 20, 2011**A. PROFESSIONAL CHANGE OF STATUS**

	Last Name	First Name	Previous Position	New Position	Location	Type of Appointment	Effective Date	Tenure Area	Salary Schedule	Salary	Type of License	License #	Replacing
1	McCartney	Ian	Daily Sub	Regular Sub	MEA	Temporary	09/01/2011-05/06/2012	English	BA36-1	\$52,942+\$500=\$53,442	Initial	06972xxxx	Meyerhoff, C
2	Mineo	Katie Lee	Daily Sub*	Regular Sub	HMS	Temporary	09/06/2011-06/30/2012	Mathematics	BA6-2	\$50,001	Initial	05174xxxx	BOE Res.# 112911 O
3	Zoccoli	Jennifer	Daily Sub	Regular Sub	SMS	Temporary	09/01/2011-06/30/2012	English	BA-1	\$48,605	Initial	12670xxxx	Chiavaro, K

*RECALLED

B. HOME TEACHER APPOINTMENTS

	Last Name	First Name	Salary	Effective Date
1	Dickinson	Mary Ann	\$37.00 per hr.	12/06/2011
2	Fuentes	Evelyn	\$37.00 per hr.	11/28/2011
*3	Gutierrez	Alex	\$37.00 per hr.	12/10/2011
*4	Harris	Monique	\$37.00 per hr.	12/13/2011

C. PROFESSIONAL RETURN FROM LEAVE OF ABSENCE

	Last Name	First Name	Tenure Area	Location	Effective Date
*1	Cox	Hilda	Teaching Assistant	MEA	01/03/2012
2	Nava	Laura	Elementary	VGT	12/01/2011

D. PROFESSIONAL CHANGE OF LOCATION

	Last Name	First Name	Tenure Area	Previous Location	New Location	Effective Date
1	Bouley	Deborah	Special Education	Heritage Middle School	Temple Hill Academy	12/12/2011
2	Bunce	Karriem	Assistant Principal	NFA	South Middle School	11/30/2011
3	Woody	Jeffrey	Assistant Principal	South Middle School	NFA	12/12/2011

E. PROFESSIONAL RESIGNATION

	Last Name	First Name	Position	Location	Effective Date
*1	Grant	Roshelle	Elementary	West St.	12/08/2011

F. CIVIL SERVICE CHANGE OF LOCATION

	Last Name	First Name	Title	Previous Location	New Location	Effective Date	End Date	Replacing
*1	Joyce	Sharon	PT School Monitor	HMS	MEA	12/12/2011	06/01/2012	Howard, S.

G. CIVIL SERVICE RETIREMENT

	Last Name	First Name	Position	Location	Effective Date	Incentive
1	Beliveau	Joanne	PT Food Service Helper	Fostertown	09/19/2011	No

H. CIVIL SERVICE RESIGNATION

	Last Name	First Name	Position	Location	Effective Date
*1	Bowman, Jr.	Joseph	Custodian	TEM	12/20/2011
2	Glenn	Karen	PT Sunday Sub Librarian I	NFL	12/02/2011
*3	Ortiz	Natalia	Sub Food Service Helper	District	12/02/2011
*4	Williams	Erron	School Monitor	NFA	12/16/2011

Necrology: Kerman, Roberta – Retired Teacher, passed away December 1, 2011

***Added after Pre-Agenda Meeting on 12/13/2011**

- I. **Resolution that the Board of Education Establishes the Standard Work Day for its Employees (Teacher Aides, Matrons and Cafeteria Employees) as Seven Hours Per Day and will Report Days Worked to the New York State and Local Employees’ Retirement System Based on the Time Keeping System or the Record of Activities Maintained and Submitted by these Members to the District Clerk**

RESOLUTION # 122011 I

BE IT RESOLVED, that the Board of Education of the Newburgh Enlarged City School District (Location Code: 70032), hereby establishes the following as standard work days for its employees and will report days worked to the New York State and Local Employees’ Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the District Clerk:

	Title	Standard Work Day
1	Teacher Aide	7 hours per day
2	Matrons	7 hours per day
3	Cafeteria Employees	7 hours per day

Mr. Lewis moved the resolution, seconded by Mr. Woodhull.

ROLL CALL:

Ayes: Mr. Levinstein, Mr. Lewis, Mrs. McAfee, Ms. Prokosch, Mr. Vesely, Mr. Woodhull and Ms. Fuchek.
Motion Carried: 7-0.

- J. **Resolution to Ratify a Supplemental Memorandum of Agreement between the District and the Newburgh Teachers’ Association Regarding Schedule “J” Positions and Stipends**

RESOLUTION #122011 J

BE IT RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education hereby ratifies a Supplemental Memorandum of Agreement between the District and the Newburgh Teachers’ Association, dated November 30, 2011, regarding Schedule “J” positions and stipends and appropriates the funds therefor. A copy of the Supplemental Memorandum of Agreement is incorporated by reference within the minutes of this meeting.

(Funding Source: Fund Balance)

Mr. Lewis moved the resolution, seconded by Mr. Vesely.

ROLL CALL:

Ayes: Mr. Levinstein, Mr. Lewis, Mrs. McAfee, Ms. Prokosch, Mr. Vesely, Mr. Woodhull and Ms. Fuchek.
Motion Carried: 7-0.

- K. **Resolution to Approve an Appointment for the 21st Century After School Program**

RESOLUTION #122011 K

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Newburgh Enlarged City School District, hereby approves the following appointments listed below for the 21st Century After School Program, as per the Collectively Negotiated Agreement between the District and the CSEA;

	Last Name	First Name	Title	Amount	Location
1	Schorno	Joni	Sub-Typist	As per the hourly rate	Meadow Hill

(Funding Source: 21st Century Program Grant)

Mr. Lewis moved the resolution, seconded by Mr. Levinstein.

ROLL CALL:

Ayes: Mr. Levinstein, Mr. Lewis, Mrs. McAfee, Ms. Prokosch, Mr. Vesely, Mr. Woodhull and Ms. Fuchek.
Motion Carried: 7-0.

L. Resolution to Approve the Appointment of an Individual to the Position of Home Teacher Manager

RESOLUTION #122011 L

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Newburgh Enlarged City School District, hereby approves the following appointments listed below as per the Collectively Negotiated Agreement between the District and the Newburgh Teachers' Association:

	Last Name	First Name	Title	Amount	Location
*1	Clark	Ebony	Home Teacher Manager	As per Schedule "N"	NFA-Main

(Funding Source: General Fund)

Mr. Lewis moved the resolution, seconded by Mr. Woodhull.

ROLL CALL:

Ayes: Mr. Levinstein, Mr. Lewis, Mrs. McAfee, Ms. Prokosch, Mr. Vesely, Mr. Woodhull and Ms. Fuchek.
Motion Carried: 7-0.

M. Resolution to Approve the Revised Job Descriptions for the Following Positions

RESOLUTION # 122011 M

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education of the Newburgh Enlarged City School District, hereby approves the revised job description(s) for the following position(s), effective December 21, 2011:

- Director of Social Studies Education and Foreign Language
- Director of Bilingual and Accelerated Learning Program
- Executive High School Principal

Mr. Woodhull asked for the Board's consideration in voting on the job descriptions separately.

Mr. Levinstein motioned to vote on the job descriptions separately, seconded by Mr. Vesely.

ROLL CALL:

Ayes: Mr. Levinstein, Mr. Lewis, Mrs. McAfee, Ms. Prokosch, Mr. Vesely, Mr. Woodhull and Ms. Fuchek.
Motion Carried: 7-0.

Director of Social Studies Education and Foreign Language Education

Newburgh Enlarged City School District

The Director of Pre-K – 12 Social Studies and Foreign Language Education serves as a curriculum specialist in the Newburgh Enlarged City School District. The Director will provide leadership in support of schools as they work to improve the achievement of all students and close the achievement gap for students in high needs areas.

The Director possesses valid teaching certification and administrative certification in New York State. He/she reports to the Executive Director of Curriculum & Instruction.

In coordination and cooperation with other members of the NECSD Curriculum & Instruction team, The Director of Social Studies and Foreign Language Education Pre-K-12 will expend his/her best efforts to fulfill the following duties and responsibilities:

Curricular

1. Coordinates Social Studies and Foreign Language Education departments Pre-K – 12 curriculum alignment (horizontal and vertical) and curricular revision to appropriate standards to ensure desired depth, breadth, clarity, relevance, rigor, and ample inclusion of critical thinking skills.
2. Facilitates teams to develop curriculum modules in Social Studies and Foreign Language Education classes.
3. Analyzes and responds to student achievement data and guides teachers in the analysis of achievement data on a regular basis and communicates findings to building principals, curriculum design committee, instructional coaches, and Curriculum & Instruction.
4. Plans, organizes, and presides over monthly Social Studies and Foreign Language Education department meetings to share updates and to collaboratively process student data in order to inform instruction.
5. Meets quarterly with Social Studies and Foreign Language content area curriculum review team committee to review updates to curriculum, discuss curriculum direction and content, and refine and align curriculum maps.
6. Continuously gathers data on the implementation of the curriculum and assessment program and shares findings with Curriculum & Instruction.
7. Coordinates the development of a variety of content-specific common assessments for Social Studies and Foreign Language Education courses.
8. Serves as chairperson of the Social Studies and Foreign Language textbook selection committee.
9. Identifies possible supplementary material, including multimedia and online applications, for Social Studies and Foreign Language Education programs.
10. Facilitates Newburgh Enlarged City School District compliance directives from the New York State Education Department regarding Social Studies and Foreign Language.
11. Collaborates with colleagues to foster relevant cross-curricular initiatives.
12. Participates in activities that lead to professional growth, development, and enrichment in order to remain current in the content areas and improve professional practice.

Instructional

1. Supervises, observes and evaluates instruction and teaching performance for Social Studies faculty and Foreign Language faculty.
2. Manages and evaluates the APPR goal setting of all secondary (6 – 12) Social Studies teachers and K-12 Foreign Language teachers.
3. Communicates regularly with school building administrators, other curriculum Directors, guidance counselors, and teachers regarding clear criteria and expectations for content area instruction, including assessments, student groupings, student engagement, and use of high quality instructional resources, and works with teachers

to implement effective research-based instructional strategies to improve teaching and learning in the District's Social Studies and Foreign Language Education programs.

4. Assists principals, Curriculum & Instruction, and building-level instructional coaches in the development and implementation of sustained professional development programs – based on the District's and/or school's PD plan – that promote engaging, rich, and differentiated instruction, including facilitating content area professional learning communities.
5. Coordinates the work of student teachers assigned to the Social Studies and Foreign Language Education departments by the Office of Curriculum & Instruction.
6. Advises building principals at the secondary level on teacher Social Studies and Foreign Language Education course assignments and schedules.
7. Promotes the infusion of technology in everyday teaching to engage learners and promote 21st Century instruction.
8. Ensures compliance with Departments criteria for student placement.

Administrative

1. Develops and maintains Social Studies and Foreign Language Education department websites to include Department updates, educational and multimedia links, instructional strategies, research and content-specific resources, and links to Department faculty websites.
2. Coordinates the administration of the Department's testing program – including training and scoring – in all school buildings in collaboration with District data and assessment specialists and building administrators; assists schools and guidance counselors in the coordination of the testing programs for the Social Studies and Foreign Language Programs where applicable.
3. Prepares reports as may be required by the Superintendent and the senior staff in the Office of Curriculum & Instruction.
4. Administers the budget for the Social Studies and Foreign Language Education Departments.
5. Manages the needs assessment, inventory and ordering of Social Studies and Foreign Language teaching materials, technology, instructional aids, and other resources and makes recommendations for capital purchases.
6. Assists in interviewing and hiring highly qualified Social Studies teachers and Foreign Language teachers in collaboration with school administrators;
7. Assists with Social Studies and Foreign Language departmental special events and programs (e.g., lectures, awards presentations) in cooperation with building administrators and Curriculum & Instruction.
8. Coordinates co-curricular and extra curricular Social Studies and Foreign Language activities.
9. Collaborates with schools and with Curriculum & Instruction in securing funding for Social Studies and Foreign Language Programs initiatives upon request and through proactive outreach to foundations, community organizations, and federal and state sources.
10. Collaborates with the Community Relations Specialist to publicize successful events and programs to appropriate media outlets.
11. Engages in other duties as may be assigned by the Superintendent or his/her designee.

Mr. Lewis moved approval of the job description, seconded by Mr. Vesely.

ROLL CALL:

Ayes: Mr. Levinstein, Mr. Lewis, Mrs. McAfee, Ms. Prokosch, Mr. Vesely, Mr. Woodhull and Ms. Fuchek.
Motion Carried: 7-0.

Director of Bilingual and Accelerated Learning Program

Newburgh Enlarged City School District

The Director of Bilingual and Accelerated Learning Program, PreK-12, serves as a curriculum specialist in the NECSD. The Director will provide leadership to support PreK-12 schools as they work to improve the achievement of all students and close the achievement gap for students in special populations.

As such, the Director possesses a valid teaching certificate and administrator's license for the State of New York and has extensive, successful teaching and administrative experience in grades PreK-12. He/she is directly responsible to the Executive Director of Curriculum & Instruction.

In coordination and cooperation with other members of the NECSD Curriculum and Instruction team, the Director of Bilingual and Accelerated Learning Program PreK-12 will expend his/her best effort to fulfill the following duties and responsibilities.

Curricular

1. Coordinates curriculum alignment (horizontal and vertical) and curricular revision to appropriate standards to ensure desired depth, breadth, clarity, relevance, rigor, and ample inclusion of critical thinking skills.
2. Facilitates teams to develop curriculum modules in ESL, Bilingual and Advanced Learning classes.
3. Analyzes and responds to student achievement data and guides teachers in the analysis of achievement data on a regular basis and communicates findings to building principals, curriculum design committee, instructional coaches, and Curriculum & Instruction.
4. Plans, organizes, and presides over monthly Department meetings and semi-annual Accelerated Program faculty meetings to share Department updates and to collaboratively process student data in order to inform instruction.
5. Meets quarterly with content area curriculum review team and with the Advanced Placement committee to review updates to curriculum, discuss curriculum direction and content, and refine and align curriculum maps.
6. Continuously gathers data on the implementation of the curriculum and assessment program and shares findings with Curriculum & Instruction.
7. Develops pilot curriculum modules in elementary bilingual education and Accelerated Learning.
8. Identifies possible supplementary material, including multimedia and online applications, for Bilingual, ESL, and Accelerated Learning programs.
9. Facilitates Newburgh Enlarged City School District compliance with directives from the New York State Education Department in ELL and Accelerated Learning.
10. Collaborates with colleagues to foster relevant cross-curricular initiatives.
11. Participates in activities that lead to professional growth, development, and enrichment in order to remain current in the content area and improve professional practice.

Instructional

1. Supervises, observes and evaluates instruction and teaching performance for both Departments.
2. Manages and evaluates the APPR goal setting of all ESL and Bilingual teachers.
3. Communicates regularly with school building administrators, other curriculum Directors, guidance counselors, and teachers regarding clear criteria and expectations for content area instruction, including assessments, student groupings, student engagement, and use of high quality instructional resources, and works with teachers to implement effective research-based instructional strategies to improve teaching and learning in the District's Bilingual, ESL, and Accelerated Learning Programs.
4. Assists principals, Curriculum & Instruction, and consults with building-level instructional coaches in the development and implementation of sustained professional development programs – based on the district's and/or school's PD plan – that promote engaging, rich, and differentiated instruction, including facilitating content area professional learning communities.
5. Coordinates the work of student teachers assigned to the Bilingual or Accelerated Learning Departments by the Office of Curriculum & Instruction.
6. Advises building principals at the secondary level on teacher course assignments and Department schedules.
7. Promotes the infusion of technology in every day teaching to engage learners and promote 21st Century instruction
8. Collaborates with principals and guidance counselors to ensure compliance with criteria
 - a. for student placement in Accelerated Learning Programs and courses and evaluates
 - b. achievement of students in said courses.
9. Ensures compliance with Department criteria for student placement.

Administrative

1. Plans and coordinates Extended School Day and Extended School Year programs under Title I and/or Title III for ELL students.
2. Develops and maintains websites of both Departments to include updates, educational and multimedia links, instructional strategies, research and content-specific resources, and links to Departments faculty websites.
3. Coordinates the administration of the NYSESLAT testing programs – including training and scoring – in all school buildings in collaboration with district data and assessment specialists and building administrators.
4. Prepares reports as may be required by the Superintendent and the senior staff in the Office of Curriculum & Instruction.
5. Serves as advisor to the Bilingual PAC and liaison to the Latino Community.
6. Provides training to parents of ELLs on topics identified by the Bilingual PAC.
7. Oversees the translation of local common assessments.
8. Administers the budget for the Bilingual and Accelerated Learning Departments.
9. Manages the needs assessment, inventory and ordering of teaching materials, technology, instructional aids, and other resources and makes recommendations for capital purchases.
10. Assists in interviewing and hiring highly qualified Bilingual and Advanced Placement teachers in collaboration with building principals.
11. Coordinates and runs the Spanish Spelling Bee.

12. Composes the CR Part 154 Comprehensive Plan and yearly updates, and the Title III portion of the Consolidated Application.
13. Assists with departmental special events and programs (e.g., lectures, awards presentations) in cooperation with building administrators and Curriculum & Instruction.
14. Coordinates co-curricular and extracurricular Department activities.
15. Collaborates with schools and with Curriculum & Instruction in securing funding for Bilingual and Accelerated Learning initiatives upon request and through proactive outreach to foundations, community organizations, and federal and state sources.
16. Plans and develops the Title I School Improvement Program for ELLs.
17. Prepares and submits the Immigrant Student Count.
18. Collaborates with the Community Relations Specialist to publicize successful events and programs to appropriate media outlets.
19. Engages in other duties as may be assigned by the Superintendent or his/her designee.

Mr. Lewis moved approval of the job description, seconded by Ms. Prokosch.

ROLL CALL:

Ayes: Mr. Levinstein, Mr. Lewis, Mrs. McAfee, Ms. Prokosch, Mr. Vesely, Mr. Woodhull and Ms. Fuchek.
Motion Carried: 7-0.

Executive High School Principal

Newburgh Enlarged City School District

Minimum Qualifications:

- **Education and Experience:** Experience as a principal or comparable administrative experience and a demonstrated record of effective administrative and related instructional leadership experience as evidenced by most recent job performance evaluation.
- **Certification:** NYS SDA/SAS/SBL; history of secondary teaching experience.
- **Knowledge & abilities:** Oral and written communication skills; comprehensive organization, activities, goals and objectives of a district school site; applicable sections of State Education Code and other applicable laws; state and local curriculum requirements; board of education and district policies, procedures and regulations; labor relations law and employee contracts; state plant facility requirements; budget preparation and control; principles and practices of administration, supervision and training; interpersonal skills using tact, patience and courtesy; public speaking techniques; computer usage including applicable office software applications. Provide leadership of the common core standard, and data driven instruction; lead the implementation of research based teaching practice and to coach teachers in the implementation of strategies which lead to improvement of instruction; possess the skill and insight to analyze school achievement data and lead the staff in constantly studying, evaluating, and modifying current instructional practice to accelerate students' academic achievement; build capacity by formulating, leading, and evaluating the effectiveness of professional development based upon classroom observations; manage site budgets and other resources in support of the instructional goals of the site; conduct objective daily observation of instructional practices and student learning in classrooms and provide follow-up feedback to all teachers as their support and coach; establish and maintain

effective working relationships with others; plan and organize work; meet schedules and time lines; maintain records and prepare reports; analyze situations accurately and adopt an effective course of action; work independently with little direction; read, interpret, apply, and explain rules, regulations, policies and procedures.

Responsibilities:

1. To serve under the superintendent and/or his designee as the chief executive officer by being site leader for each campus NFA Main, and NFA North, and to manage all affairs of the complex consistent with district policy and procedures, including general control and supervision of principals, certificated and classified employees assigned to serve in a school.
2. Supervise, train, and evaluate the performance of vice principal and assistant principal assigned to the high school complex; provide counseling, coaching, and assistance.
3. Provide leadership, direction, and support to the vice principals and assistant principals to ensure that instructional and curricular programs approved by the Board of Education are fully and appropriately implemented in all assigned schools.
4. Effectively implement the district approved curriculum program
5. Facilitate staff innovation to improve instructional practices; coordinate pilot programs
6. Establish an effective school administrative organization with clear lines of responsibility and with the necessary delegation of authority
7. Identify, provide and coordinate in-service growth opportunities for personnel within the school
8. Supervise and evaluate performance of all assigned personnel, provide counseling and assistance as indicated; recommend appropriate action in cases of substandard performances; identify and encourage individual teachers with leadership potential.
9. Direct the assignment of all pupils in such a way as to encourage their optimum growth
10. Coordinate instructional program that allows all students' access to district mandated requirements for graduation.
11. Develop school plans and organizational procedures for the health, safety, discipline, and conduct of pupils as established in district procedures.
12. Plan, supervise, and direct the business operation of the complex, including management of all assigned district and specially funded budgets.
13. Facilitate effective use of curriculum materials, instructional supplies, equipment, building facilities, and grounds.
14. Direct a program of extracurricular activities for the pupils of the school.
15. Carry out a program of community relations as a means of interpreting and furthering the school program through PTA and Compact Committee.
16. Serve as a district officer in communication between district administration and certificated/classified employees in the schools, and interpret and implement district policies in each campus.
17. Supervise and coordinate the services of resource teachers, peer coaches, and/or curriculum consultants assigned to assist teachers in the instructional program.
18. Serve on district committees as assigned.
19. Perform other duties as assigned.

Mr. Lewis moved approval of the job description, seconded by Mr. Vesely.

ROLL CALL:

Ayes: Mr. Levinstein, Mr. Lewis, Mrs. McAfee, Ms. Prokosch, Mr. Vesely and Ms. Fuchek.

Nays: Mr. Woodhull. Motion Carried: 6-1.

N. Resolution to Authorize the Superintendent of Schools to Execute an Agreement with an Employee

Mr. Levinstein requested that Resolution #122011 N be tabled for further discussion in executive session.

Mr. Vesely motioned to table the resolution, seconded by Mr. Woodhull.

ROLL CALL:

Ayes: Mr. Levinstein, Mr. Lewis, Mrs. McAfee, Ms. Prokosch, Mr. Vesely, Mr. Woodhull and Ms. Fuchek.

Motion Carried: 7-0.

O. Resolution to Authorize the Superintendent of Schools to Execute an Agreement with an Employee

Mr. Levinstein motioned to table Resolution #122011 O for further discussion in executive session, seconded by Mr. Lewis.

ROLL CALL:

Ayes: Mr. Levinstein, Mr. Lewis, Mrs. McAfee, Ms. Prokosch, Mr. Vesely, Mr. Woodhull and Ms. Fuchek.

Motion Carried: 7-0.

P. Resolution to Approve Tenure Recommendations for a Teacher and Teaching Assistant

RESOLUTION # 122011 P

Listed below are Teacher(s) and Teaching Assistant(s) who are being recommended for Tenure. Effective date of Tenure is the day after the “Probationary End Date”.

Teacher(s):

	Last Name	First Name	Tenure Area	Probationary End Date
1	Rodriguez	Wenda A.	Elementary	12/20/2011

Teaching Assistant(s):

	Last Name	First Name	Tenure Area	Probationary End Date
1	Velez	Kristina	Teaching Assistant	12/31/2011

Mr. Lewis moved the resolution, seconded by Mr. Woodhull.

ROLL CALL:

Ayes: Mr. Levinstein, Mr. Lewis, Mrs. McAfee, Ms. Prokosch, Mr. Vesely, Mr. Woodhull and Ms. Fuchek

Motion Carried: 7-0.

Q. For Your Information – Tenure Recommendation for a Teacher

RESOLUTION # 122011 Q

Listed below are Teacher(s) who are being recommended for Tenure. Effective date of Tenure is the day after the “Probationary End Date”.

Teacher(s):

	Last Name	First Name	Tenure Area	Probationary End Date
1	Antonelli-Guido	Monica	Music	03/09/2012

AGENDA ITEMS - CLERK OF THE BOARD

- A. Approval of Board of Education Meeting Minutes:**
- **Special Meeting of November 22, 2011**
 - **Special Meeting of November 15, 2011**
 - **Special Meeting of November 14, 2011**
 - **Regular Meeting of October 25, 2011**
 - **Regular Meeting of September 27, 2011**

Mr. Lewis moved the approval, seconded by Mr. Levinstein.

ROLL CALL:

Ayes: Mr. Levinstein, Mr. Lewis, Mrs. McAfee, Ms. Prokosch, Mr. Vesely, Mr. Woodhull and Ms. Fuchek.
Motion Carried: 7-0.

PUBLIC DISCUSSION AND COMMENT ON NON-AGENDA ITEMS**1. Christine Hutchinson, "Girls to Ladies Club Advisor"**

Ms. Hutchinson stated that she spoke to the Board last month relative to her concerns regarding female students that are really in need of the mentoring offered by this Club, but pursuant to Board Policy No. 5441, they are not eligible to participate. She shared a story concerning a student that has experienced personal tragedy and needs someone or somewhere to go for support.

2. Robert Reed, Retiree of the NYPD and Current Governor of the Optimist Club

Mr. Reed spoke in support of the "Girls to Ladies Club" and stated that the motto of the Optimist Club is "bringing out the best in children". He is active in fostering programs to assist at-risk youth and appealed to the Board to please consider such a program for positive mentoring.

3. Grace Bowles, Newburgh Resident

Mrs. Bowles commented on the President's earlier report stating that people on the outside of the school district have a different picture than those on the inside. She said that she recently attended a meeting of the Greater Newburgh Partnership and inquired how the school district fits in their plans as we have many unskilled graduates that need jobs. Mrs. Bowles stated that the response she received was that unless the school district gets their act together they have no use for them. Mrs. Bowles did admit that there are many positive things happening in this school district but for every one child making it there are ten to fifteen that are not. She spoke about educational leaders and that we need someone that can gain the respect of teachers, staff and students. She reiterated a previous statement that Newburgh Free Academy needs an instructional leader not a business leader. Mrs. Bowles suggested that the District look at the School Report Card, analyze suspensions and review the policy on providing textbooks to students. She said that some students still do not have books. Ms. Fuchek disputed Mrs. Bowles' statement that she did not respond to her and noted that she had sent her an e-mail and would be happy to resend it. Mrs. Bowles requested information on the selection committee for the Executive Principal position at the high school. She suggested that the District seek outside participants to sit on this committee. Mrs. Bowles inquired on the status of her request to have the conference request document available at the meeting. Ms. Fuchek responded that copies of information are available from the Board Clerk after approval by the Board. Mrs. Bowles

questioned whether there is a plan in the future for teacher diversity training. Ms. Fuchek responded to Mrs. Bowles by stating that as a former member of the Board that typically the Board does not answer questions at the meeting. The President said that she would get back to Mrs. Bowles regarding her concerns.

PROPOSED EXECUTIVE SESSION SUBJECT TO BOARD APPROVAL

BE IT RESOLVED, that the Board hereby recesses into Executive Session for the following purpose: To discuss the employment history of particular individuals. The Board may take action after the executive session.

Mr. Lewis moved the resolution, seconded by Mr. Vesely.

ROLL CALL:

Ayes: Mr. Levinstein, Mr. Lewis, Mrs. McAfee, Ms. Prokosch, Mr. Vesely, Mr. Woodhull and Ms. Fuchek.
Motion Carried: 7-0.

The Board adjourned to executive session at 7:52 p.m.

Mr. Woodhull motioned to reconvene the meeting, seconded by Mr. Levinstein.

ROLL CALL:

Ayes: Mr. Levinstein, Mr. Lewis, Mrs. McAfee, Ms. Prokosch, Mr. Vesely, Mr. Woodhull and Ms. Fuchek.
Motion Carried: 7-0.

The meeting reconvened at 9:30 p.m.

Mr. Lewis motioned to remove Human Resources Resolution #122011 N from the table, seconded by Mr. Woodhull.

ROLL CALL:

Ayes: Mr. Levinstein, Mr. Lewis, Mrs. McAfee, Ms. Prokosch, Mr. Vesely, Mr. Woodhull and Ms. Fuchek.
Motion Carried: 7-0.

N. Resolution to Authorize the Superintendent of Schools to Execute an Agreement with an Employee

RESOLUTION #122011 N

BE IT RESOLVED that the Board hereby approves the terms of and authorizes its Superintendent of Schools to execute an Agreement between Employee No. 6180 and the Newburgh Enlarged City School District, dated December 14, 2011, as presented to the Board at this meeting. A copy of said Agreement shall be incorporated by reference within the minutes of this meeting.

Mr. Lewis moved the resolution, seconded by Mr. Vesely.

ROLL CALL:

Ayes: Mr. Levinstein, Mr. Lewis, Mrs. McAfee, Ms. Prokosch, Mr. Vesely, Mr. Woodhull and Ms. Fuchek.
Motion Carried: 7-0.

Mr. Pizzo reminded the Board that it was one year ago today that Superintendent Dr. Annette M. Saturnelli passed away. Those present honored her memory with a moment of silence.

With no further business, Mr. Lewis moved to adjourn the meeting, seconded by Mr. Vesely.

All members were in favor. Motion Carried: 7-0.

The Board adjourned the meeting at 9:33 p.m.

Respectfully Submitted,

Mary Lou Botsford
Clerk of the Board

All correspondence, reports, or related materials referred to in these minutes are on file in the Office of the District Clerk.