

**NEWBURGH ENLARGED CITY SCHOOL DISTRICT
PROCEEDINGS
AT THE ANNUAL ORGANIZATIONAL MEETING
JULY 1, 2010**

The Annual Organizational Meeting of the Board of Education was held July 1, 2010 in the Conference Room of the Board of Education/Library Complex, 124 Grand Street, Newburgh, NY 12550.

PRESENT: Mr. DeMarco, Mr. Giudice, Mr. Lewis, Mrs. McAfee, Mr. Poppiti, Ms. Prokosch, Mrs. Resch, Mr. Vesely and Mrs. Fuchek.

ALSO PRESENT: Mr. Pizzo, Mr. Forgit, Mr. Jensen, Mrs. Leimer, Mr. McLymore, Dr. Noriega, Mrs. Verdibello, Mr. Velez and Attorney Margo May.

Mrs. Fuchek presided; the meeting opened at 7:02 p.m. Mrs. Resch led the Pledge of Allegiance.

PUBLIC COMMENT AND DISCUSSION ON AGENDA ITEMS

There were no speakers.

ORGANIZATIONAL MEETING - BUSINESS

Administer Oath - Newly Elected and Re-elected Board Members:

The Oath of Office was administered to **Runston T. Lewis, Judith A. McAfee and Susan Prokosch** by the Clerk of the Board, each member to serve terms of three years – July 1, 2010 through June 30, 2013.

A. Election of Officers

President Dawn Fuchek presided and entertained nominations for the Office of Board President.

Nomination for President

Mrs. Resch nominated Mrs. Fuchek for the Office of President, seconded by Mr. Poppiti.

Vote on Nomination of Mrs. Dawn Fuchek for President

By a show of hands, the motion carried; Mrs. Fuchek was declared President for one year.

Mrs. Fuchek next entertained nominations for the Office of Vice President.

Nomination for Office of Vice President

Mrs. Resch nominated Mr. Poppiti for Vice President, seconded by Mr. Lewis.

Vote on Nomination of Mr. Poppiti for Vice President

By a show of hands, the motion carried; Mr. Poppiti was declared Vice President for one year.

B. Administer Oath of Faithful Performance in Office to President and Vice President

The District Clerk administered the Oath to President Fuchek and Vice President Poppiti.

Mr. Vesely entered the meeting at 7:06 p.m.

C. Appointment of Officers

1. Clerk of the Board - Mary Lou Botsford
2. District Treasurer – Joseph McKinstrie
3. Deputy Treasurer – Edward Lastowski
4. Tax Collector – Marlene Martin
5. Claims Auditor – Joyce Buchheit
6. Central Treasurer Extra-Classroom Activity Fund – Susana Luke
7. Administrator Oath of Faithful Performance in Office

Mr. Lewis moved the “**Appointment of Officers**” (1-6), seconded by Mr. Poppiti.
The vote was unanimous. Motion Carried: 9-0.

The Board President administered the Oath of Office to the Clerk of the Board.

The District Clerk will administer the Oath of Office to all other Officers not in attendance at the meeting.

D. Other Appointments

1. **General & Labor Relations Counsel – Shaw, Perelson, May & Lambert, LLP**
2. **Records Access Officer – Mary Lou Botsford**
3. **Records Appeals Officer – Dr. David E. Noriega**
4. **Records Management Officer – Mary Lou Botsford**
5. **Title VI, VII & IX Compliance Officers/EEOC – Mary Ellen Leimer & Michael McLymore**
6. **Coordinator for Americans with Disabilities Act and Section 504 – Dr. David E. Noriega**
7. **Designated Educational Official – Dr. David E. Noriega**
8. **Medicaid Compliance Officer – Dr. David E. Noriega**
9. **Patient Bill of Rights Compliance Officer – Marilyn Henry**
10. **Homeless Coordinator – Thomas Kroll**
11. **Residency Designee – Ralph A. Pizzo**
12. **Asbestos Designee (LEA) - Anibal Velez**
13. **Chemical Hygiene Officer in Accordance with OSHA – Anibal Velez**
14. **School Pesticide Representative – Anibal Velez**
15. **Purchasing Agent/Receiver of Bids – Valinda V. Allman**
16. **Property Control Manager – Michael Pacella**
17. **External Auditor - Nugent & Haeussler, P.C.**
18. **Internal Auditor – Vanacore, DeBenedictus, DiGiovanni & Weddell, LLP**
19. **List of Impartial Hearing Officers for Orange County as updated by the State Education Department in accordance with Section 200.2(3)(1) of the Regulations of the Commissioner of Education on a rotating basis for the purpose of conducting Impartial Hearings - Section 200.5 of the Regulations of the Commissioner of Education.**

Mrs. Resch moved “**Other Appointments**” (1-19), seconded by Mr. Lewis.
The vote was unanimous. Motion Carried: 9-0.

E. Designations

1. **BANK DEPOSITORIES**
Manufacturers & Traders Bank:
General Fund Account
Trust & Agency Account
Extra Classroom Accounts Fund
Property Tax Account
Money Market Account
Special Aid Account
Payroll Account
Investment Checking Account – School Lunch
Newburgh Free Library Account
Scholarship Account
Capital Fund Account
Capital Investment Account
Capital Reserve Account

JP Morgan/Chase:
Investment Purposes Only

Citizen Commercial:
Investment Purposes Only

T. D. Bank:
Property Tax Account
Investment Purposes

Mr. Lewis moved the “**Bank Depositories**” as presented, seconded by Mr. Vesely.
The vote was unanimous. Motion Carried: 9-0.

2. Designate Last Tuesday of Each Month as Date of Regular Board of Education Meeting

Newburgh Enlarged City School District Board of Education Meeting Dates for 2010-2011		
<u>2010</u>	<u>Tuesday Workshops (7:00 p.m.)</u>	<u>Tuesday Regular Meetings (7:00 p.m.)</u>
July	1 <i>Organizational Meeting</i> 6	13
August	24	31
September	21	28
October	19	26
November	23	30
December	14	21
<u>2011</u>		
January	18	25
February	15	22
March	22	29
April	12	26
May	18 <i>Canvass of Votes @ 8:00 p.m.</i> 24	31
June	21	28
July	5 <i>Organizational Meeting @ 7 p.m.</i> 5 <i>Workshop Meeting</i>	12
August	23	30

*Meeting dates are subject to change.

Mr. Vesely moved the designation of meeting dates as presented, seconded by Mr. DeMarco.
The vote was unanimous. Motion Carried: 9-0.

3. Designation of Official Newspaper(s)

- a. The Mid-Hudson Times
- b. The Sentinel
- c. The Times Herald Record
- d. The Hudson Valley Press

Mr. Lewis moved the designation of all four newspapers as presented, seconded by Mr. Poppiti.
The vote was unanimous. Motion Carried: 9-0.

F. Authorizations

- 1. **The Board of Education authorizes the Superintendent or her designee, to certify employee payrolls for the 2010-2011 school year.**

Mr. Vesely moved Item #1, seconded by Mrs. Resch.
The vote was unanimous. Motion Carried: 9-0.

- 2. **The Board of Education authorizes the Superintendent of Schools or her designee to approve or disapprove all conference requests, which do not necessitate an overnight stay and/or are not out-of-state for the 2010-2011 school year.**

Mrs. Resch moved Item #2, seconded by Mr. Poppiti.
The vote was unanimous. Motion Carried: 9-0.

3. **The Board of Education authorizes the District Treasurer or, in his/her absence, the Deputy Treasurer as the individuals designated to sign checks.**

Mr. Lewis moved Item #3, seconded by Mr. Vesely.
The vote was unanimous. Motion Carried: 9-0.

4. **Establish Petty Cash Accounts**

<u>Location</u>	<u>Responsible</u>	<u>Amount</u>
Administration	Treasurer	\$100.00
School Tax Office	Tax Collector	\$500.00
NFA Administration	Principal	\$100.00
Jr. High Schools	Principal	\$100.00
All Other Schools	Principal	\$100.00
Newburgh Free Library	Director	\$280.00

Mrs. Resch moved Item #4, seconded by Mr. Poppiti.
The vote was unanimous. Motion Carried: 9-0.

5. **The Board of Education authorizes the Superintendent of Schools or her administrative designee in her absence to approve budget transfers for the 2010-2011 school year, up to the amount of \$100,000, in accordance with Section 170.2(1) of the Regulations of the Commissioner of Education.**

Mr. Lewis moved Item #5, seconded by Mr. Vesely.
The vote was unanimous. Motion Carried: 9-0.

6. **The Board of Education authorizes the Superintendent of Schools to apply for grants to aid the School District - State, Federal, Foundation and Private Sources for the 2010-2011 school year.**

Mr. Vesely moved Item #6, seconded by Mrs. Resch.
The vote was unanimous. Motion Carried: 9-0.

7. **The Board of Education authorizes the reimbursement of pre-approved transportation expenses for the 2010-2011 school year at the allowable IRS mileage reimbursement rate.**

Mr. Lewis moved Item #7, seconded by Mr. Poppiti.
The vote was unanimous. Motion Carried: 9-0.

8. **The Board of Education authorizes the Assistant Superintendent for Finance and Deputy Treasurer to approve property tax refunds and tax roll adjustments up to \$2,500 either mandated by court order or directed by the Orange County Real Property Tax Service Agency for the 2010-2011 school year.**

Mr. Poppiti moved Item #8, seconded by Mr. Vesely.
The vote was unanimous. Motion Carried: 9-0.

G. Official Undertakings (Bonds):

1. **The Board of Education approves that all persons and positions required by law or regulation to be bonded in the amount of \$250,000 per occurrence for the 2010-2011 school year.**

Mr. Vesely moved the “**Official Undertakings (Bonds)**”, seconded by Mrs. Resch.
The vote was unanimous. Motion Carried: 9-0.

H. Other Items:

1. **Re-Adoption of all Policies and Code of Ethics in effect during the previous year.**

Mr. Lewis moved Item #1, seconded by Mrs. Resch.
The vote was unanimous. Motion Carried: 9-0.

2. **Appointments to Compact Central Committee
BOE Member - To Be Announced
Central Office Liaison – Dr. David E. Noriega**

Mr. Vesely moved Item #2, seconded by Mr. Lewis.
The vote was unanimous. Motion Carried: 9-0.

3. **Appointments to Newburgh Teacher Center
BOE Member - To Be Announced
Central Office Member – Mary Ellen Leimer**

Mr. Lewis moved Item #3, seconded by Mr. Vesely.
The vote was unanimous. Motion Carried: 9-0.

4. **Appointment to the District-wide Health and School Safety Team
BOE Member – To Be Announced**

Mr. Vesely moved Item #4, seconded by Mr. Lewis.
The vote was unanimous. Motion Carried: 9-0.

5. **BOE Standing Committees for 2010-2011 - To Be Announced**

Mr. Lewis moved Item #5, seconded by Mr. Poppiti.
The vote was unanimous. Motion Carried: 9-0.

PUBLIC COMMENT AND DISCUSSION ON NON-AGENDA ITEMS

There were no speakers.

Mr. Giudice moved to adjourn the meeting, seconded by Mr. Lewis.

All members were in favor. Motion Carried: 9-0.

The Board adjourned the Annual Organizational Meeting at 7:24 p.m.

Respectfully submitted,

MARY LOU BOTSFORD
Clerk of the Board