

AGENDA

**NEWBURGH ENLARGED CITY SCHOOL DISTRICT
ANNUAL ORGANIZATIONAL MEETING OF THE BOARD OF EDUCATION
Tuesday, July 5, 2011 at 7:00 p.m. BOE/Library Complex – Conference Room**

I. MEETING IS CALLED TO ORDER

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT AND DISCUSSION ON AGENDA ITEMS

IV. ORGANIZATIONAL MEETING – BUSINESS

Administer Oath – Newly Elected & Re-elected Board Members:

Dawn M. Fuchek

Mark Levinstein

Thomas C. Woodhull

A. Election of Officers:

- 1. Nomination(s) for President**
- 2. Vote on Nomination(s)**
- 3. Presiding Officer Declares President Elected for One Year**
- 4. Nomination(s) for Vice President**
- 5. Vote on Nomination(s)**
- 6. President Declares Vice President Elected for One Year**

**B. Administer Oath of Faithful Performance in Office
to President and Vice President**

C. Appointment of Officers:

- 1. Clerk of the Board – Mary Lou Botsford**
- 2. District Treasurer – Joseph McKinstrie**
- 3. Deputy Treasurer – Edward Lastowski**
- 4. Tax Collector – Marlene Martin**
- 5. Claims Auditor – Joyce Buchheit**
- 6. Central Treasurer Extra-classroom Activity Fund – Susana Luke**
- 7. Administer Oath of Faithful Performance in Office**

D. Other Appointments:

1. General & Labor Relations Counsel – Shaw, Perelson, May & Lambert, LLP
2. Records Access Officer – Mary Lou Botsford
3. Records Appeals Officer – Dr. David E. Noriega
4. Records Management Officer – Mary Lou Botsford
5. Title VI, VII & IX Compliance Officers/EEOC –
Mary Ellen Leimer & Michael McLymore
6. Coordinator for Americans with Disabilities Act and Section 504
Dr. David E. Noriega
7. Designated Educational Official – Dr. David E. Noriega
8. Medicaid Compliance Officer – Dr. David E. Noriega
9. Patient Bill of Rights Compliance Officer – *TBD*
10. Homeless Liaison – Abdullah Rahaman
11. Residency Designee – Stephen Jensen
12. Asbestos Designee (LEA) – Anibal Velez
13. Chemical Hygiene Officer in Accordance with OSHA – Anibal Velez
14. School Pesticide Representative – Anibal Velez
15. Purchasing Agent/Receiver of Bids – Valinda V. Allman
16. Property Control Manager – Michael Pacella
17. External Auditor – Nugent & Haeussler, P. C.
18. Internal Auditor – Vanacore, DeBenedictus, DiGovanni & Weddell, LLP
19. List of Impartial Hearing Officers for Orange County as updated by the State Education Department in accordance with Section 200.2(3)(1) of the Regulations of the Commissioner of Education on a rotating basis for the purpose of conducting Impartial Hearings – Section 200.5 of the Regulations of the Commissioner of Education.

E. Designations:**1. Bank Depositories:****Manufacturers & Traders Bank:**

General Fund Account
 Trust & Agency Account
 Extra Classroom Accounts Fund
 Property Tax Account
 Money Market Account
 Special Aid Account
 Payroll Account
 Investment Checking Account – School Lunch
 Newburgh Free Library Account

Manufacturers & Traders Bank: (con't)

Scholarship Account
Capital Fund Account
Capital Investment Account
Capital Reserve Account

JP Morgan/Chase:

Investment Purposes Only

Citizen Commercial:

Investment Purposes Only

T. D. Bank:

Property Tax Account
Investment Purposes

2. **Designate Last Tuesday of Each Month as Date of Regular Board of Education Meeting (List of Meeting Dates Attached)**
3. **Designation of Official Newspaper(s):**
 - a. **The Mid-Hudson Times**
 - b. **The Sentinel**
 - c. **The Times Herald Record**
 - d. **The Hudson Valley Press**

F. Authorizations:

1. **The Board of Education authorizes the Superintendent or his designee, to certify employee payrolls for the 2011-2012 school year.**
2. **The Board of Education authorizes the Superintendent of Schools or his designee to approve or disapprove all conference requests, which do not necessitate an overnight stay and/or are not out-of-state for the 2011-2012 school year.**
3. **The Board of Education authorizes the District Treasurer or, in his/her absence, the Deputy Treasurer as the individuals designated to sign checks.**

4. **Establish Petty Cash Accounts:**

<u>Location</u>	<u>Responsible</u>	<u>Amount</u>
Administration	Treasurer	\$100.00
School Tax Office	Tax Collector	\$500.00
NFA Admin.	Principal	\$100.00
Jr. High Schools	Principal	\$100.00
All Other Schools	Principal	\$100.00
NFL	Director	\$280.00

6. The Board of Education authorizes the Superintendent of Schools or his administrative designee in his absence to approve budget transfers for the 2011-2012 school year, up to the amount of \$100,000, in accordance with Section 170.2(1) of the Regulations of the Commissioner of Education.

7. The Board of Education authorizes the Superintendent of Schools to apply for grants to aid the School District – State, Federal, Foundation and Private Sources for the 2011-2012 school year.

8. The Board of Education authorizes the reimbursement of pre-approved transportation expenses for the 2011-2012 school year at the allowable IRS mileage reimbursement rate.

9. The Board of Education authorizes the Assistant Superintendent for Finance and Deputy Treasurer to approve property tax refunds and tax roll adjustments up to \$2,500 either mandated by court order or directed by the Orange County Real Property Tax Service Agency for the 2011-2012 school year.

G. **Official Undertakings (Bonds):**

1. The Board of Education approves that all persons and positions required by law or regulation to be bonded in the amount of \$250,000 per occurrence for the 2011-2012 school year.

H. Other Items:

- 1. Re-Adoption of all Policies and Code of Ethics in effect during the previous year.**

- 2. Appointments to Compact Central Committee:
BOE Member – To Be Announced
Central Office Liaison – Dr. David E. Noriega**

- 3. Appointments to *Newburgh Teacher Center*:
(Pending Continuation of Funding)
BOE Member – To Be Announced
Central Office Liaison – Mary Ellen Leimer**

- 4. Appointment to the District Health and School Safety Team
BOE Member – To Be Announced**

- 5. BOE Standing Committees for 2011-2012 – To Be Announced**

V. PUBLIC COMMENT AND DISCUSSION ON NON-AGENDA ITEMS

VI. ADJOURNMENT