



**Dr. Roberto Padilla**

**Superintendent of Schools**

**Mr. Ed Forgit**  
**Mr. Michael McLymore**  
**Ms. Sara Feliz**  
**Mr. Gregory Kern**

Deputy Superintendent  
Asst. Superintendent, Human Resources  
Asst. Superintendent, Curriculum & Instruction  
Asst. Superintendent, Finance

Replies must be received in the Office of Human Resources by 4PM on Tuesday, May 29, 2018

DATE: May 21, 2018

MEMO: TO ALL BUILDINGS-*PLEASE POST*

FROM: Michael McLymore  
Assistant Superintendent of Human Resources

RE: Anticipated Vacancy – **Director of ELA/English, K-12 (REOPENED)**

**POSTING NAME:** DIR-ELA

Title: **Director of English Language Arts, K-12** (12-month position)

**Qualifications:**

1. New York State permanent teacher certification in English, Reading, Literacy, or Elementary required
2. New York State certification as School District Administrator (SDA) or School District Leader (SDL) required
3. Minimum of five years of successful ELA/English or Elementary teaching experience
4. Teachscape certification preferred
5. Demonstrated experience with all facets of the APPR process, including the observation of teachers, the development of pre- and post-assessments, and the target setting of Student Learning Outcomes (SLOs)
6. Extensive knowledge of a wide variety of instructional strategies and student grouping/classroom organizations to promote active student engagement and critical thinking
7. Demonstrated knowledge of the content and research-based framework of the NYS Common Core Learning Standards for ELA
8. Experience with instructional programs and strategies for identifiable student populations, such as English Language Learners and Students with Disabilities
9. Familiarity with the methods and materials that promote technology-enhanced instruction
10. Strong interpersonal skills
11. Strong oral and written communication skills

**Job Goal:**

The Director of ELA/English K12 will monitor, evaluate and contribute to the improvement of the ELA/English program for grades K-12. The director will work with district and building administration to evaluate program effectiveness and tailor assistance to teachers based on the goals and identified needs of the NECSD.

A complete job description may be found on the District's website at [www.newburghschools.org](http://www.newburghschools.org) under the 'DISTRICT' tab/Employment in the District.

**Internal candidates:** please respond in writing (posting name must be included) **AND** include current resume with letter of interest on or before closing date to:

***Office of Human Resources, 124 Grand St., Newburgh, NY 12550.***

OR FAX TO: **845-563-3468** (PLEASE DO NOT Email Mr. McLymore directly)

**External candidates:** applicants must apply on-line via OLAS ([www.olasjobs.org](http://www.olasjobs.org)) include posting name, on or before closing date. If you do not have access to a computer, or need assistance in the application or interview process, please notify the Office of Human Resources.

MM: cpm