


**DATE:** March 8, 2018

**MEMO:** TO ALL BUILDINGS PLEASE POST

**FROM:** Michael McLymore   
Assistant Superintendent of Human Resources

**RE:** Anticipated Vacancy – Schedule “J” Special Service

**POSTING NAME:** AP-TEST

**TITLE:** Advanced Placement Coordinator

**QUALIFICATIONS:** NYS Certified Guidance Counselor

**REPORTS TO:** School Building Principal

**JOB GOAL:** The coordinator will ensure that the scope of work required for Advanced Placement Testing include oversight, organization, management, and administration is adhered to as required by the College Board.

For a complete job description, please check the District’s website next to the posting.

**REMUNERATION:** \$4,000. Stipend

**Internal candidates:** Please apply online through the District’s website ([www.newburghschools.org](http://www.newburghschools.org)) under the DISTRICT/Employment with the District/“APPLY HERE” or use the link below:

<https://goo.gl/KjFMcn>

Please do not email Mr. McLymore directly.

MM: cpm

This posting will end at 4PM on  
March 15, 2018.

**Not holding to the 10 day posting period**