

# NEWBURGH

ENLARGED CITY SCHOOL DISTRICT

Dr. J. Manning Campbell

Superintendent of Schools

- Mr. Ed Forgit
- Ms. Andrea Moriarty
- Mr. Christopher Bayer
- Mr. Michael McLymore
- Ms. Onyx Peterson
- Ms. Kimberly Rohring
- Dr. Natasha Freeman-Mack

- Deputy Superintendent
- Asst. Superintendent, Elementary Curriculum & Instruction
- Asst. Superintendent, Exceptional Learners
- Asst. Superintendent, Human Resources
- Asst. Superintendent, Chief Information & Data Officer
- Asst. Superintendent, Finance/Chief Financial Officer
- Asst. Superintendent, Chief Equity Officer

April 19, 2024      **\*Revised – Post end date extended**

This posting will close on  
Friday, April 26, 2024  
\*Not holding to the 10 days\*

**TO:** ALL BUILDINGS – PLEASE POST

**FROM:** Michael McLymore MM SB  
Assistant Superintendent for Human Resources

**RE:** Anticipated Vacancy- Associate Superintendent for Administration

**\*Please be advised this will be a confidential process to select the candidate**

At the present time the District has the following anticipated vacancies:

**POSTING NAME:** ASSOC-ADM

**TITLE:** Associate Superintendent for Administration

<b>QUALIFICATIONS:</b>	<ul style="list-style-type: none"> <li>New York State School District Administrator or School District Leader Certification.</li> <li>Master's Degree required. Doctoral Degree preferred experience.</li> <li>Minimum five years successful teaching experience.</li> <li>Five years of responsible experience at Central Administration required.</li> <li>Experience working in an urban education setting preferred.</li> <li>Track record working to transform educational systems</li> </ul>
<b>INFORMATION:</b>	Under the supervision and guidance provided by the Superintendent, the Associate Superintendent for Administration will lead the Human Resources Division while supporting leadership and organizational systems at the secondary level.

A complete job description can be found on the District's website at [www.newburghschools.org](http://www.newburghschools.org) under the 'DISTRICT' tab/Employment with the District.

**Funding Source:** General Fund

- Internal applicants must** submit a current resume and letter of interest to:  
Office of Human Resources, 124 Grand St. Newburgh, NY 12550 **OR FAX to: 563-3468**
- External applicants** must respond via the OLAS Web Site ([www.olasjobs.org](http://www.olasjobs.org)) on or before the above closing date.

**PLEASE DO NOT E-MAIL directly to Mr. McLymore**

MM:sb