

*Overtime*

It is the intention of the Board to compensate classified employees for overtime when such is previously approved and properly worked. However, no employees of the School District, with the exception of the custodians, will be paid overtime without the prior approval of the Assistant Superintendent for Business and then only for emergency situations.

Custodians will only be approved for overtime because of emergency or unusual situations and must have prior approval of the Superintendent of Buildings and Grounds.

Approved time worked in excess of 40 hours per week shall be deemed overtime. For purposes of computing overtime, credit shall be given for all compensated time off.