

DATE: April 24, 2024
MEMO: TO ALL BUILDINGS-*PLEASE POST*
FROM: Michael McLymore *MMsb*
Assistant Superintendent of Human Resources
RE: Vacancy – **MIDDLE SCHOOL PRINCIPAL (District)**

This posting will end at 4:00PM
on Friday, May 3, 2024

At the present time the district has the following vacancy: **Effective July 1, 2024**

POSTING NAME: Middle School Principal- (District)

Qualifications:

1. NYS School Administrator/Supervisor (SAS) or School Building Leader (SBL) Certification.
2. Certified Danielson Framework for Teaching 2011 Evaluator.
3. Master's Degree Required.
4. Minimum 5 years successful teaching, preferably at the middle level.
5. Preferred experience as a middle school administrator.
6. Understanding and/or involvement with fiscal and budget planning experience is desirable.

Job Goal:

To implement a middle level educational program in accordance with New York State Education Department regulations, the New York State Middle School Association Essential Elements and Newburgh Enlarged City School District expectations.

To provide an environment where all students develop knowledge, skills, attitudes and behaviors that will promote their success.

Funding Source: General Fund

A complete job description can be found on the District's website at www.newburghschools.org under the 'DISTRICT' tab/Employment with the District.

- **Internal applicants must** submit a current resume and letter of interest to:
Office of Human Resources, 124 Grand St. Newburgh, NY 12550 **OR FAX to: 563-3468**
- **External applicants & Certified Newburgh Substitute teachers** must respond via the OLAS Web Site (www.olasjobs.org) on or before the above closing date.

PLEASE DO NOT E-MAIL directly to Mr. McLymore.

MM: sb